

Envelope	Documentary, for A4 size document, 500 pieces per box	bundle	4	1600	₱6,400.00				
L-type folder	A4 size, 50pcs per pack	packs	6	266.67	₱1,600.00				
L-type folder	Legal size, 50pcs per pack	packs	6	316.67	₱1,900.00				
pencil sharpener	Electric	pcs	3	2000	₱6,000.00				
Economy storage file box	3pcs per set	sets	8	600	₱4,800.00				
Fastener	metal, 50pcs per box	boxes	20	65	₱1,300.00				
Push pins	100pcs per box	boxes	10	35	₱350.00				
Whiteboard magnetic pins	12pins per pack	packs	40	80	₱3,200.00				
Whiteboard	4 ft x 6 ft	pcs	5	6000	₱30,000.00				
Board eraser	Board eraser	pcs	20	50	₱1,000.00				
Single Magazine	39.5cm x 24cm x 10.5cm	pcs	20	200	₱4,000.00				
Desk file organizer	with 4 section divider, metal	pcs	6	633.33	₱3,800.00				
Plastic sliding folder	Legal size4	pcs	50	15	₱750.00				
Plastic sliding folder	A4 size	pcs	50	15	₱750.00				
Glue	roll-on (22gms)	pcs	20	40	₱800.00				
Glue	bottle (130g)	pcs	10	80	₱800.00				
Highlighter	Assorted colors	pcs	20	55	₱1,100.00				
Parchment paper	A4 size, 10pcs per pack	packs	30	60	₱1,800.00				
Cartolina	100 gsm, 3 rolls per pack	packs	20	40	₱800.00				
Manila paper	36"x48", 5 sheets per pack	packs	20	30	₱600.00				
Packaging tape	2"	pcs	10	70	₱700.00				
ID holder	50pcs per box	boxes	6	333	₱2,000.00				
					182,236.00				
						TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:
ANDREW P. LICARDO
 BAC/TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be
LOIS LANE G. HERRADURA
 BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee
3. Delivery period within _____ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated here
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping	Negotiated	Negotiated	Negotiated	Negotiated
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for		FOR ABC'S	/	/	FOR ABC'S
6 Omnibus Sworn Statement		FOR ABC'S			FOR ABC'S
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____