



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY

UPLB BAC SECRETARIAT  
BY: 0 DATE: 1-24-23  
JAN 30 2023 5pm  
UPLB-RQ- 1-28-23-Pes  
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF  
SUBMISSION:

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_

Date: January 03, 2023  
Fund Code: 9116004  
MOP: Shopping  
Contact No: (049) 536-2303  
Contact Person: Diane B. Morales / dlbelan@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small>
1	Aluminum Foil	jumbo roll, 12"x300m	pck	1	1,200.00	1,200.00				
2	Filter Paper	#91, 61x61cm, coarse	pc	20	30.00	600.00				
3	Wash Bottle	500 mL, needle spray, easy squeeze	pc	2	300.00	600.00				
4	Face Mask	3 ply earloop, 50 pcs/pck	pck	5	100.00	500.00				
5	Rubber hand gloves	powder free, non-sterile, ambidextrous, small size, 100 pcs/pck	pck	3	300.00	900.00				
6	Petri Dish	polystyrene, 100 mm x 15 mm, sterile	pc	100	25.00	2,500.00				
7	Test Tube	borosilicate glass, 16 x 150 mm, 20-mL capacity	pc	100	20.00	2,000.00				
8	Beaker	borosilicate glass, 250-mL capacity, low form	pc	10	500.00	5,000.00				
9	Beaker	borosilicate glass, 600-mL capacity, low form	pc	5	700.00	3,500.00				
10	Beaker	borosilicate glass, 1-L capacity, low form	pc	2	750.00	1,500.00				
11	Media Bottle	borosilicate glass, 500-mL capacity	pc	3	700.00	2,100.00				
12	Media Bottle	borosilicate glass, 1-L capacity	pc	2	1,000.00	2,000.00				
13	Volumetric Flask	50-mL capacity, 0.1-0.15 mL accuracy, with PP stopper	pc	10	900.00	9,000.00				
14	Graduated Cylinder	borosilicate glass, 100-mL capacity, 5-100 mL graduation range, 1.0 mL graduation interval	pc	2	500.00	1,000.00				
15	Refractometer	handheld, 0-32 °Brix, ± 0.2 accuracy	un	1	7,000.00	7,000.00				

16	Refractometer	handheld, 28-62 °Brix, ± 0.2 accuracy	un	1	7,000.00	7,000.00			
17	pH Pen	0-14.0 pH, ± 0.1 accuracy, 3 x 1.5 V alkaline battery, manual calibration	un	2	2,500.00	5,000.00			
		***nothing follows***				-			
<b>TOTAL ABC</b>						<b>51,400.00</b>			
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>		

Reviewed and Checked By:

  
**MARK ANTHONY A. BADUA**  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
**DYRINE B. MORALES**  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)				/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed Name of Representative: \_\_\_\_\_

Position: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_