



UNIVERSITY OF THE PHILIPPINES

LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 1-19-23
JAN 17 2023 5pm
UPLB-RQ- 1-6-23-123
DEADLINE OF SUBMISSION

Request for Quotation/ Bid Form (Technical Specifications)
IFST-CAFS-UPLB

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name:

Date
Fund Code: N829721 (DA-BAR)
MOP: SVP
Contact No: 536-2303 / hriniqoo@up.edu.ph
Contact Person: Honey Bhabes R. Inigo

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

Table with 10 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Includes rows for Bignay, Lipote, Passionfruit, Sugar, and a TOTAL ABC row.

Reviewed and Checked By:

Ms. Michelle Ann Bunquin
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
Honey Bhabes R. Inigo
BUYER/ END-USER

MS AND CONDITIONS:

- 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. Offers as may be considered most advantageous to the University.
6. If they are signed or initiated by you or any of your duly authorized representative/s.

Suppliers (GPPB Resolution No. 21-2317)

Table with 7 columns: REQUIREMENTS, Shopping (Section 52), Negotiated Procurement- Small Value Procurement (Section 53.9), Negotiated Procurement- Lease of Rent Property or Venue (Section 53.10), Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6), Negotiated Procurement- Emergency (Section 53.2). Includes rows for Mayor's/Business Permit, PIVIGEPS Registration Number, Professional license/ CV, PCAB License, Income / Business tax returns, Omnibus Sworn Statement, NFCC for Infrastructure.

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:

Address:
Tel. No.:
Signature over Printed Name of:
Fax No.:
Position:
Email Address:
Date: