



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
CFNR Makiling Center for Mountain Ecosystems (MCME)

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 2/27/23
MAR 03 2023 -TIL 11AM
UPLB-RQ- 2-048-23-60028
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

20 February, 2023

GF 2233005

Small Value Procurement

536 2577

OF Manasan

For Lot Awarding

Suppliers Name: _____

Date

Fund Code:

MOP:

Contact No:

Contact Person

Evaluation and Award


Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:


- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Juice	in tetra pouch, 250ml x 10's per box, assorted flavors good quality, branded	box	35	126.00	4,410.00				
2	Energy drink	chocolate malt, in sachet, 24g, 12's per pack	pack	35	120.00	4,200.00				
3	Cracker / Biscuits	individual packed, 30g x 10's good quality, branded	pack	35	84.00	2,940.00				
4	Cracker / Biscuits	individual packed, 25g x 24's good quality, branded	pack	35	175.00	6,125.00				
5	Corned beef	in canned, 150g, good quality, branded	can	160	49.50	7,920.00				
6	Coffee mix	3 in-one, sachet, twin pack, 48g x 10's, good quality, branded	pack	35	260.00	9,100.00				
7	Noodles	mini cup, 40g assorted flavors, good quality, branded	cup	70	48.00	3,360.00				
8	Tuna flakes	canned, tuna flakes in oil, plain, 125g, budget size good quality, branded	can	160	49.50	7,920.00				

9	Rice	in sack, 50kg/sack, good quality, branded	sack	4	3,500.00	14,000.00				
10	Bottled water	mineral water, 250ml, good quality, branded	bottle	400	11.20	4,480.00				
11	Bag	sando bag, XL, heavy duty, white, 50pc/pack, good quality	pack	4	336.00	1,344.00				
TOTAL ABC						65,799.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By

Lea C. Gonzales
 FACTVIG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


EMETERIO A. RAMOS
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within **14** calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____ Tel. No. : _____

_____ Fax No. : _____

Signature over Printed _____ Email Address: _____

Name of Representative: _____

Position: _____ Date: _____