



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 2-7-23
FEB 13 2023 5pm
UPLB-RQ- 2-49-23-Res
DEADLINE OF SUBMISSION

Request for Quotation/ Bid Form (Technical Specifications)
TYPE END USER/DEPARTMENT UNIT

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: January 19, 2023
Fund Code: N9B1321
MOP: Shopping
Contact No: 0995 540 3656
Contact Person: Korina P. De La Peña/kpdelapena@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others: _____

| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small> | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small> |
|------------------|--------------------------|---|-----------------|-----|--|---|---|-------------------|--------------------|--|
| 1 | Laboratory gown | white, 3/4 sleeves, knee length, with front pockets, thick breathable cotton+polyester fabric, unisex, button front closure | pc | 4 | 685.00 | 2,740.00 | | | | |
| 2 | Laboratory shoes | white, half open clogs, lightweight, slip on, unisex, durable, non-slip soles, washable, quick-drying, waterproof | pair | 4 | 420.00 | 1,680.00 | | | | |
| 3 | Bouffant caps | 100pcs/pack | pack | 2 | 300.00 | 600.00 | | | | |
| 4 | Gloves | powder-free, ambidextrous, nitrile, medium, 100pcs | box | 2 | 450.00 | 900.00 | | | | |
| 5 | Burette | branded, with stopcock valve, glass, 25mL, 0.10mL subdivision | pc | 1 | 4,200.00 | 4,200.00 | | | | |
| 6 | Erlenmeyer flask | branded, 125mL, glass, graduated | pc | 12 | 350.00 | 4,200.00 | | | | |
| 7 | Volumetric flask | branded, glass, with plastic snap cap, 1L | pc | 2 | 1,700.00 | 3,400.00 | | | | |
| 8 | Volumetric flask | branded, glass, with plastic snap cap, 50mL | pc | 5 | 750.00 | 3,750.00 | | | | |
| 9 | Volumetric flask | branded, glass, with plastic snap cap, 25mL | pc | 5 | 650.00 | 3,250.00 | | | | |
| 10 | Volumetric flask | branded, glass, with plastic snap cap, 10mL | pc | 10 | 600.00 | 6,000.00 | | | | |
| 11 | Reagent bottle | amber glass, with plastic screw cap, 500mL | pc | 2 | 900.00 | 1,800.00 | | | | |
| 12 | Graduated cylinder | branded, glass, 100mL, with detachable hexagonal plastic base | pc | 1 | 600.00 | 600.00 | | | | |
| 13 | Pipette tips | 1mL, 100pcs, autoclaveable, with pipette tip box | box | 1 | 600.00 | 600.00 | | | | |
| 14 | Test tube | glass, 10mL | pc | 24 | 30.00 | 720.00 | | | | |
| 15 | Centrifuge tube | lab grade PP, with screw caps, 15mL, 25pcs/pack | pack | 1 | 500.00 | 500.00 | | | | |
| 16 | Dilution bottle | glass, 100mL, with cap | pc | 2 | 400.00 | 800.00 | | | | |
| 17 | Beaker | branded, 600mL, glass, graduated | pc | 4 | 350.00 | 1,400.00 | | | | |
| 18 | Sintered glass crucible | Gooch type, 30mL | pc | 12 | 1,000.00 | 12,000.00 | | | | |
| 19 | Crucible | porcelain, with cover, 30mL | pc | 12 | 100.00 | 1,200.00 | | | | |
| 20 | Cuvette | quartz, 10mm, 2pcs/set | set | 1 | 6,000.00 | 6,000.00 | | | | |
| 21 | Wash bottle | 500mL | pc | 1 | 120.00 | 120.00 | | | | |
| 22 | Alcohol lamp | with wick and cover | pc | 1 | 100.00 | 100.00 | | | | |
| 23 | Delicate task wipes | lint-free, 280 wipes/box | box | 1 | 250.00 | 250.00 | | | | |
| TOTAL ABC | | | | | | 56,810.00 | | | | |
| | | | | | | | TOTAL QUOTED AMOUNT IN WORDS: | | | |

Reviewed and Checked By:

J. C. Manueva
JENIE C. MANUEVA, RCh
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

K. P. De La Peña
KORINA P. DE LA PEÑA
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 72 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or intated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement (Section 53.9) | Negotiated Procurement- Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement- Emergency (Section 53.2) |
|--|-----------------------|--|---|--|--|
| 1 Mayor's/Business Permit | / | / | / | / | / |
| 2 PhilGEPS Registration Number | / | / | / | / | / |
| 3 Professional license/ CV (consulting services) | / | / | / | / | / |
| 4 PCAB License (for Infrastructure) | / | / | / | / | / |
| 5 Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 50K | / | / | FOR ABC'S ABOVE 50K |
| 6 Omnibus Sworn Statement | | FOR ABC'S ABOVE 50K | | | FOR ABC'S ABOVE 50K |
| 7 NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S ABOVE 50K |

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed Name of Representative: _____

Email Address: _____

Position: _____

Date: _____