



# UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

## Request for Quotation/ Bid Form (Technical Specifications) RESOURCE GENERATION & DEVELOPMENT OFFICE

UPLB BAC SECRETARIAT

BY: Jan DATE: 02/01/23

FEB 06 2023

UPLB-RQ- 2-014-23-1 - 11am  
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF  
SUBMISSION:

Suppliers Name: \_\_\_\_\_

Date

December 02, 2021

Fund Code:

8272900

MOP:

Small Value Procurement

Contact No:

09228415294 / jvpenaflor1@up.edu.ph

Contact Person

Jay Vincent V. Peñaflor

With PCAB License

min. req. i  
Small A, Building

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

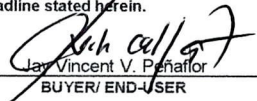
ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small>
1	Architectural Works	Labor for Architectural Works, per plan. Others and unforeseen on actual site condition. Inclusive of Mark-Up and 12% Vat for labor and Mark-Up	lot	1	179,337.74	179,337.74				
2	Architectural Works	Labor for Chipping of Existing floor tiles including concrete topping, per plan; Safe Dismantling of Existing kitchen sink with concrete counter top, per plan; Safe Dismantling of Existing ceiling finish including framing, per plan; Safe dismantling of Existing two leaf wooden door including wooden jamb, hardware and accessories, per plan; Safe dismantling of Existing single leaf wood door including wooden jamb, hardware and accessories, per plan; Hauling and conveying of all Existing Hanging cabinets, Free standing cabinets and Partition walls, Mobile plant boxes, Wooden table, Computer table, Office chairs, etc. to be safely removed to designated location before and after the renovation work, per plan; Hauling and conveying of furniture and equipment for condemn to SPMO Junkyard accompanied with waste	lot	1	34,821.44	34,821.44				

		material report prepared by the end-user with the assistance of the contractor, per plan; Hauling, conveying and disposal of construction laitances and debris to designated area, per plan, Others and unforeseen on actual site condition.							
3	Architectural Works	Rental of Spray Gun with Compressor; Welding Machine; Angle grinder; up to 4 1/2" Ø disc size, 220V, 6A, 11000 rpm; Electric Hand Drill; 230V, 2800rpm; Metal Scaffolding	lot	1	38,392.87	38,392.87			
4	Civil/Structural Works	Labor for Civil/ Structural Works, per plan.labor for chipping works and Rental of Electrical hand Drill. Others and unforeseen on actual site condition. Inclusive of Mark-Up and 12% Vat for labor and Mark-Up	lot	1	4,444.72	4,444.72			
5	Electrical Works	Labor for Electrical Works, per plan. Chipping and Restoration Works, Labor for Termination and Configuration (Labelling and tagging at each end of RJ 45); Testing and Commissioning; Preparation and Submission of As-Built Drawings (Signed/Sealed by a Professional Electrical Engineer).Others and unforeseen on actual site condition. Inclusive of Mark-Up and 12% Vat for labor and Mark-Up, Others and unforeseen on actual site condition	lot	1	145,939.16	145,939.16			
6	Sanitary/ Plumbing Works	Labor for Sanitary/Plumbing Works, per plan. Labor for Chipping Works; Hydrostatic testing. Rental of PPR cutter, Fusion Welder, etc. Inclusive of Mark-Up and 12% Vat for labor and Mark-Up	lot	1	11,511.27	11,511.27			
		<b>Note:</b> <b>1. See attached plans for reference</b> <b>2. Site Inspection Required</b>							
<b>TOTAL ABC</b>						<b>414,447.20</b>			
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>		

Reviewed and Checked By:

Engr.   
BAC TWG 535-2021

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
Jay Vincent V. Penafior  
BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within \_\_\_\_\_ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Signature over  
Printed Name of

Email Address: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_