



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg TIN: 000-984-005-00004
Request for Quotation/ Bid Form (Technical Specifications)
FAST-CAFS-SUPPL

UPLB BAC SECRETARIAT
 BY: 77 **MAR 27 2023 5pm**
DATE: 3-21-23
UPLB-RQ-3-100-23-PES
DEADLINE OF SUBMISSION
UPLB-RQ-

DEADLINE OF
 SUBMISSION:

Suppliers Name: _____
 Date: February 22, 2023
 Fund Code: N9B27Z1
 MOP: SHOPPING
 Contact No: 09171236250
 Contact Person: Aithya Q. Jumaraw/ aqumaraw@up.edu.ph

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of each requirement per memorandum of each requirement</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Laptop	Branded and Brand New Laptop Computer 13.4" FHD+ 1920 x 1200, 60Hz, Touch, Anti-Reflect, 500 nit or higher Processor: 12th Gen Intel® Core™ i7-1250U (12MB Cache, up to 4.7 GHz, 10 cores) or better Memory: 16GB, LPDDR5, 5200 MHz, integrated, dual channel or better Hard Drive: 512GB PCIe NVMe x2 SSD or higher Ports: 2 x Thunderbolt™ 4 (USB Type-C™ with DisplayPort and Power Delivery), USB-C to USB-A 3.0 adapter (included), USB-C to 3.5mm headset adapter (included) OS: Windows 11 64bit with Microsoft Office Home and Student 2021 2 years warranty All peripherals must be of the same brand.	unit	1	120,000.00	120,000.00				
					TOTAL ABC	120,000.00				
					TOTAL QUOTED AMOUNT IN WORDS:					

Reviewed and Checked By:

M. Jeffrey C. Maguire
M. Jeffrey C. Maguire
BAC-1103

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Althea Q. Jimawan
Althea Q. Jimawan
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months. In the case of EXPENDABLE SUPPLIES or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any infraction, errors, or overbidding shall be valid only if they are signed or initialed by you or any of your duly authorized representative.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

	REQUIREMENTS	Shipping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.8)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.9)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's Business Permit		/	/	/	/	/
2 Privileges Registration Number		/	/	/	/	/
3 Professional License/ CV (consulting services)		/	/	/	/	/
4 POAB License (for infrastructure)		/	/	/	/	/
5 Income / Business tax returns (except for government agencies as issuer)		/	/	/	/	/
6 Omnibus Sworn Statement		/	/	/	/	/
7 NECG for Infrastructure with ABC above Pn-500K		/	/	/	/	/

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company:

Address:

Tel. No.:

Signature over Printed Name of Representative:

Position:

Fax No.:

Email Address:

Date: