



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
FORESTRY DEVELOPMENT CENTER - UPLB-CFNR

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 4-18-23
APR 24 2023 ^{10am}
UPLB-RQ- 4-124-23-DES
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: 4-11-2023
Fund Code: N929122
MOP: Shopping
Contact No: 536-2341
Contact Person: Enalyn P. Martinez

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others: _____

| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION <small>Suppliers must state into the detailed technical specifications of their offer against each of the individual parameters of each requirements</small> | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small> |
|------------------|--------------------------|---|-----------------|-----|--|---|---|-------------------|--------------------|---|
| 1 | Laptop | Branded and Brand New Laptop Computer Intel 12th Gen Core i7-1260P or higher 15.6" Full HD Screen Display 8GB DDR4 Memory or higher 512 GB Solid State Drive or higher Intel Iris XE graphics or higher Built in wifi6, bluetooth, mic, webcam, usb ports; Microsoft windows 11 64bit, MS Office 2021 licensed Included accessories: usb mouse, laptop bag, charger. with 1 year warranty | unit | 1 | 60,000.00 | 60,000.00 | | | | |
| TOTAL ABC | | | | | | 60,000.00 | | | | |
| | | | | | | | TOTAL QUOTED AMOUNT IN WORDS: | | | |

Reviewed and Checked By:

[Signature]
JEFFREY L. MAGNALA
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
ENALYN P. MARTINEZ
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, emsurs, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement (Section 53.9) | Negotiated Procurement- Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement- Emergency (Section 53.2) |
|---------------------------|-----------------------|--|---|--|--|
| 1 Mayor's/Business Permit | / | / | / | / | / |

| | | | | | | |
|---|--|---|-----------------------|---|---|-----------------------|
| 2 | PhaGEPS Registration Number | / | / | / | / | / |
| 3 | Professional license/ CV (consulting services) | | | | | |
| 4 | PCAB License (for Infrastructure) | | | | | |
| 5 | Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE \$50K | / | / | FOR ABC'S ABOVE \$50K |
| 6 | Omnibus Sworn Statement | | FOR ABC'S ABOVE \$50K | | | FOR ABC'S ABOVE \$50K |
| 7 | NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S ABOVE \$50K |

After having carefully read and accepted your General Conditions, I/we quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed _____

Email Address: _____

Name of Representative: _____

Position: _____

Date: _____