

UPLB BAC SECRETARIAT
 BY: [Signature] DATE: 5/17/23
MAY 22 2023 -TIL 11AM
UPLB-RQ-5-124-23-6002
DEADLINE OF SUBMISSION
UPLB-RQ-
DEADLINE OF

Request for Quotation/ Bid Form (Technical Specifications)
CVM

Suppliers Name: _____ Date: March 31, 2023
 _____ Fund Code: 6250128
 _____ MOP: SMALL VALUE PROCUREMENT
 _____ Contact No: 536-2727
 _____ Contact Person: Andres P. Adviso

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.

To be installed at Dean's Office and Admin Services Building

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the technical parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
	LABELS	ACRYLIC ROOM LABELS 38" W x 6"H	pc	7	3,000.00	21,000.00				
	LABELS	ACRYLIC WALL LABELS 12" W x 10" H	pc	5	1,477.80	7,389.00				
	CHART	SINGLE FACE ACRYLIC ORGANIZATIONAL CHART 8ft W x 4ft H	pc	1	38,863.00	38,863.00				
	LOGO	STAINLESS LOGO WITH SIDINGS 30" D	pc	1	21,875.00	21,875.00				
		see photo								
						89,127.00				

Reviewed and Checked By: [Signature]
 BAC TWG

TOTAL QUOTED AMOUNT IN WORDS:

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation

BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of
- Delivery period within 14 calendar days
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53 9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53 10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53 6)	Negotiated Procurement- Emergency (Section 53 2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies or leases)	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
7 NFCC for infrastructure with ABC above Ph500k	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____ Tel. No.: _____
 Address: _____ Fax No.: _____
 Signature over Printed: _____ Email Address: _____
 Position: _____ Date: _____