

UPLB BAC SECRETARIAT  
 BY:                      DATE: 5-11-23  
 MAY 15 2023 *Open*  
 UPLB-RQ- 5-14-23-125  
 DEADLINE OF SUBMISSION

UNIVERSITY OF THE PHILIPPINES  
 LOS BANOS  
 Los Banos, W.A  
 VAT Reg. TIN: 000-824-006-00004



Request for Quotation/ Bid Form (Technical Specifications)  
 CAPS Institute of Animal Science (IAS)

UPLB-RQ-  
 DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_  
 Date: May 09, 2023  
 Fund Code: NB-228-2B  
 MOP: Small Value Procurement  
 Contact No: 0920-877-4383  
 Contact Person: Anghelee Grace D. Calongcalong

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the stated features of specifications of their offer against each of the individual parameters of each requirements.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	BRANDED AND BRAND NEW Blood collection cards	blood storage at room temperature for DNA extraction ; 100 pcs/box	box	2	39,710.00	79,420.00				
TOTAL ABC						79,420.00	TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By: John Paul Pina  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

ANGHELEE GRACE D. CALONGCALONG  
 BUYER- END-USER

**TERMS AND CONDITIONS:**

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contractor outside for a minimum period of three (3) months. In the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by ETO user of the delivered supplies.
3. Delivery period within 14 calendar days
4. Award of contract shall be made to the lowest quotation with complete with the technical specification, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any intensions, errata, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Hospitalized Procurement - Small Value Procurement (Section 53.9)	Hospitalized Procurement - Lease of Real Property for Vendor (Section 53.15)	Hospitalized Procurement - Scientific, Specialty or Allied Work - Exclusive Technology and Materials Services (Section 53.6)	Hospitalized Procurement - Services (Section 53.2)
1. Mayor's/Business Permit	/	/	/	/	/
2. PradGEPIS Registration Number	/	/	/	/	/
3. Professional License/ CV (consulting services)	/	/	/	/	/
4. POCAB License (for infrastructure)	/	/	/	/	/
5. Income / Business tax returns (except for government agencies as Employer)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6. Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7. NFCC for Infrastructure with ABC above P1000K		/			FOR ABC'S ABOVE 50K

**After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.**

Name of the Company: \_\_\_\_\_ Tel. No. : \_\_\_\_\_

Address: \_\_\_\_\_ Fax No. : \_\_\_\_\_

Signature over Printed \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of Representative \_\_\_\_\_ Date: \_\_\_\_\_

Position \_\_\_\_\_