



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
CAFS-INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 5-11-23
MAY 15 2023 5pm
UPLB-RQ- 5-148-23-Res
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: May 08, 2023
Fund Code: N992321
MOP: Shopping
Contact No: 0969284411
Contact Person: Lloyd Earl L. Flandes lflandes@up.edu.ph

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note: 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through facsimile is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

Table with columns: ITEM, GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF, QTY, ESTIMATED, ESTIMATED TOTAL, OFFERED SPECIFICATION, QUOTED, TOTAL, EXECUTION. Includes items like Sintered Glass Gooch Crucibles, Reagent Bottles, Filter Paper, etc.

Reviewed and Checked By: John Carlo Pacia
BAC TWG

TOTAL QUOTED AMOUNT IN WORDS:

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated

Rene M. Palatino
BUYER/ END-USER

TERMS AND CONDITIONS:

- 1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarded for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3)
3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any instructions, terms, or conditions shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPS Resolution No. 21-2017)

REQUIREMENTS		Shopping	Negotiated	Negotiated	Negotiated (Procurement)	Negotiated
1	Master/Supplier Name	/	/	/	/	/
2	PROEPPS Registration Number	/	/	/	/	/
3	Professional Engineer CV (specializing services)	/	/	/	/	/
4	PCAB License (for Infrastructure)	/	/	/	/	/
5	Income / Business tax returns (except for government agencies as lessee)		FOR ABOVE ABOVE \$0K	/	/	FOR ABOVE ABOVE \$0K
6	Debit/credit Statement		FOR ABOVE ABOVE \$0K			FOR ABOVE ABOVE \$0K
7	NTCC for Infrastructure with ARC above \$1000k		/			FOR ABOVE

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Signature over Printed Name of

Position:

Tel. No.:

Fax No.:

Email Address:

Date: