

UNIVERSITY OF THE PHILIPPINES  
 LOS BANOS  
 Los Banos, IV-A  
 VAT Reg. TR# 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
**INSTITUTE OF PLANT BREEDING**

UPLB-RQ: \_\_\_\_\_  
 DEADLINE OF SUBMISSION: \_\_\_\_\_

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: June 2, 2023  
 Fund Code: NR-384-21  
 MOP: \_\_\_\_\_  
 Contact No: \_\_\_\_\_  
 Contact Person: Maria R. Adisac  
mradisac@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  2. Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  4. Quotation through forwarder is acceptable. Winning bidder shall submit original signed RO before issuance of Purchase order (P.O.).
  5. Quotations exceeding the Approved Budget for Contract shall be rejected.
  6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
  7. Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY.	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank For BAC/ Evaluators only)
	Agricultural products									
1		Terracotta, No. 14, Rubberized, 16.5 inches width, 14.5 inches height	pcs	75	850.00	63,750.00				
						63,750.00				
TOTAL QUOTED AMOUNT IN WORDS: _____										

Reviewed and Checked By: \_\_\_\_\_  
 \_\_\_\_\_  
**PAMELA E. LAPITAN** 22823  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

*Maria R. Adisac*  
 MARIA R. ADISAC  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after 3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value	Negotiated Procurement- Lease of Real Property or	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive	Negotiated Procurement-
1 Mayor's/Business Permit					
2 PhilGEPS Registration Number					
3 Professional license/ CV (consulting services)					
4 PCAB License (for Infrastructure)					
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABCS			FOR
6 Omnibus Sworn Statement		FOR ABCS			FOR
7 NFCC for Infrastructure with ABC above Ph500k					FOR

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Signature over Printed \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Date: \_\_\_\_\_

Position: \_\_\_\_\_