



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

UPLB BAC SECRETARIAT
BY: DATE: 7/14/23
JUL 18 2023 - TIL 10AM
UPLB-RQ- 7-217-23-000DS
DEADLINE OF SUBMISSION

**Request for Quotation/ Bid Form (Technical Specifications)
TYPE END USER/DEPARTMENT UNIT- AMTEC- CEAT**

UPLB-RQ-
DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date **July 12, 2023**
Fund Code: **8271632**
MOP: **Small Value Procurement**
Contact No: **09187768943**
Contact Person: **PRINCESS V. SAN ANDRES**

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

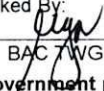
Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Catering Services	AM Snack, PM Snack and Lunch (Plated/Assisted Buffet) (HALAL BUFFET) on 24-27 July 2023 (DAY 1) AM Snack - Pansit bihon, Mini Turon and Coffee/tea Lunch - Rice, Butter garlic pompano fish, Sautéed zucchini, carrots and mushroom, Waldorf salad, Fresh mixed fruits and Iced tea PM Snack - Ginataang Bilo-bilo, Suman sa ibos and Juice (DAY 2) AM Snack - Arrozcaldo w/ chicken strips, Puto alsa, and Coffee/tea Lunch - Rice, Baked lemon chicken, Stir fry veggies, Fresh garden salad, Mini blueberry cheesecake, Cucumber lemonade PM Snack - Pansit malabon, Sinukmani and Juice (DAY 3) AM Snack - Pansit bihon, Mini Turon and Coffee/tea Lunch - Rice, Grilled tuna belly w/ lemon butter sauce, Chinese style chopsuey, Cucumber tomato salad, Coffee jelly and Juice	pax	240	450	₱ 108,000.00				

	PM Snack - Aglio olio w/ shrimp, Garlic bread and Juice (DAY 4) AM Snack - Pansit bihon, Mini Turon and Coffee/tea Lunch - Rice, Butter garlic pompano fish, Sautéed zucchini, carrots and mushroom, Waldorf salad, Fresh mixed fruits and Iced tea PM Snack - Pansit luglog, Turon halo-halo and Juice Inclusions: Flowing coffee/tea Waiter Table with linens Chairs with cover & ribbon Buffet table Cater wares								
2	Catering Services Dinner (Plated/Assisted Buffet) (HALAL BUFFET) for 2 days (DAY 1): Rice, egg drop soup, creamy chicken with spinach, kani salad, tres leches cake, juice (DAY 2): Rice, fish with rosemary, festive party salad, lumpia in egg wrapper, leche flan, juice Inclusions: Flowing coffee/tea Waiter Table with linens Chairs with cover & ribbon Buffet table Cater wares	pax	120	250	₱30,000.00				
TOTAL ABC					138,000.00				
						TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:


BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible or before the deadline stated


PRINCESS M. SAN ANDRES
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the
- Delivery period within 1 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and cc
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representa

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement	Negotiated Procurement- Lease of	Negotiated Procurement- Scientific,	Negotiated Procurement- Emergency
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:	_____	Tel. No. :	_____
Address:	_____	Fax No. :	_____
Signature over	_____	Email Address:	_____
Position:	_____	Date:	_____