



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 009-864-006-00004

**UPLB BAC SECRETARIAT**  
 BY:                      DATE: 7-12-23  
**JUL 19 2023** <sup>5pm</sup>  
**UPLB-RQ- 7-221-23-PES**  
**DEADLINE OF SUBMISSION**

Request for Quotation/ Bid Form (Technical Specifications)  
**TYPE END USER/DEPARTMENT UNIT**  
 Institute of Biological Sciences

**UPLB-RQ-**  
**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_

Date: July 11, 2023  
 Fund Code: N930523  
 MOP: NP- 53.9 Small Value Procurement  
 Contact No: 8271728931  
 Contact Person: Roselyn P. Paderna

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual requirements of each requirement</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>Leave this space blank for BAC/Evaluators only</small>
1	Acetone	4L per bottle, (AR grade)	bot	2	2,626.00	5,252.00				
2	Ammonium chloride	500g/ bottle (AR grade)	bot	1	1,755.00	1,755.00				
3	Ascorbic acid	500g/ bottle, (AR grade)	bot	1	3,185.00	3,185.00				
4	Ethanol	95% ethanol; 20L	cbp	4	3,120.00	12,480.00				
5	Hydrochloric acid	Concentrated hydrochloric acid (2.5L AR grade)	bot	2	2,080.00	4,160.00				
6	Hydrochloric acid	500ml, commercial grade, ~29%	bot	1	143.00	143.00				
7	Iron sulfate heptahydrate	500g/ bottle, (AR grade)	bot	1	2,470.00	2,470.00				
8	pH 10.0 buffer solution	1L/ bottle, (AR grade)	bot	3	1,950.00	5,850.00				
9	pH 4.0 buffer solution	1L/ bottle, (AR grade)	bot	3	1,950.00	5,850.00				
10	pH 7.0 buffer solution	1L/ bottle, (AR grade)	bot	2	1,950.00	3,900.00				
11	Potassium antimonyl tartrate	500g/ bottle, (AR grade)	bot	1	3,880.00	3,880.00				
12	Potassium dihydrogen phosphate	500g/ bottle, (AR grade)	bot	1	2,405.00	2,405.00				
13	Silica gel	Self indicating silica gel, 500g/ bottle, (AR grade)	bot	2	1,600.00	3,200.00				
14	Sodium hydrogen phosphate	500g/bottle, (AR grade)	bot	1	2,860.00	2,860.00				
15	Sodium nitroprusside	100g/bottle, (AR grade)	bot	1	5,668.00	5,668.00				
16	Sodium potassium tartrate	500g/bottle, (AR grade)	bot	1	2,080.00	2,080.00				
17	Sodium hydroxide	1kg/bottle, (AR grade)	bot	2	2,145.00	4,290.00				
<b>TOTAL ABC</b>						<b>68,428.00</b>				
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By: John Carlo Pacia  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Milagrosa R. Martinez-Goss  
 MILAGROSA R. MARTINEZ-GOSS  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPJLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any intefineations, emsure, or overerting shall be valid only if they are signed or initiated by you or any of your duty authorized representatives.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.1)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PHAGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6 Oath/true Sworn Statement	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
7 NECC for Infrastructure with ABC above Ph500k	/	/	/	/	FOR ABC'S ABOVE 500K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Signature over Printed \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_