



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-008-00004

Request for Quotation/ Bid Form (Technical Specifications)
 TYPE AND USER/DEPARTMENT UNIT
 Institute of Biological Sciences

UPLB BAC SECRETARIAT
 BY: g DATE: 7-18-23
JUL 25 2023
 UPLB-RQ- 7-231-23-RES
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: July 19, 2023
 Fund Code: N930523
 MOP: Shopping
 Contact No: 8271726831
 Contact Person: Roselyn p. Padernal

Please quote your lowest price on the items listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURES	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>(Suppliers must state how the offered technical specifications of their offer against each of the included requirements of each requirements)</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Empanelors only)</small>
1	Biological Oxygen Demand (BOD) Bottle	800 bottle (300 ml); borosilicate glass	pc	3	1,522.00	7,566.00				
2	Beaker	borosilicate glass (1000ml)	pc	5	594.10	2,970.50				
3	Beaker	borosilicate glass (500ml)	pc	5	311.50	1,557.50				
4	Graduated Cylinder	borosilicate glass (100ml)	pc	4	1,300.00	5,200.00				
5	Graduated Cylinder	borosilicate glass (25ml)	pc	3	1,144.00	3,432.00				
6	Cortical tube	50ml; 100pcs./ pack	pack	2	1,605.50	3,211.00				
7	Cortical tube	15ml; 100pcs./ pack	pack	2	1,924.00	3,848.00				
8	Cover slips	100 pcs./ box; 22 x 22 mm	box	5	162.50	812.50				
9	Filter paper	Square, 600mm x 600mm	pc	30	59.00	1,770.00				
10	Fine insect forcp	Stainless steel	pc	7	3,750.00	6,500.00				
11	Glass microfiber filter	GF/C (100 circles/ box; 4.25cm)	box	2	2,990.00	5,980.00				
12	Graduated pipette	borosilicate glass (1ml)	pc	1	598.00	1,196.00				
13	Graduated pipette	borosilicate glass (5ml)	pc	5	682.50	3,412.50				
14	Graduated pipette	borosilicate glass (10ml)	pc	10	676.00	6,760.00				
15	Inoculating loop	Metal inoculating loop (reusable)	pc	5	104.00	520.00				
16	Lens cleaning paper	Water-absorptive and soft (thin lens tissue cleaning paper prevents lenses from being scratched) Sheet size: 4inch x 6inch (100mm x 150mm) Material: cotton	pd	3	130.00	390.00				
17	Lint free wipes	111.76cm x 213.36cm; microfibre	box	5	325.00	1,625.00				
18	Microscope slide box	With 100 slides/box	box	5	1,820.00	9,100.00				
19	Microscope slide	Microscope slide, clear glass, 72 pcs/box; 25.4 x 75.2mm; 1.2mm thick	box	5	286.00	1,430.00				
20	Paraffin film	4 inch x 125 ft.	box	2	3,250.00	6,500.00				
21	Pasteur pipette	200 pcs./ box; 9 inch long	box	1	1,820.00	1,820.00				
22	Pipette tip	(blue); 100 µ	pack	2	650.00	1,300.00				
23	Scoring well	5 wells; transparent; plastic	pc	10	286.00	2,860.00				
24	Evaporating dish	Porcelain; 60ml capacity	pc	10	100.00	1,000.00				
25	Tubing	Silicone tubing; 3mm internal diameter; autoclavable; clear (3 meter)	tbl	1	2,852.00	2,852.00				

26	Washbottle	Polystyrene wash laboratory microbottle	pc	4	234.00	936.00
27	Test tube	15 ml. (5 pcs./pack)	pc	20	117.00	2,340.00
28	Transfer pipette	Plastic, 1ml.; 100pcs./box	box	1	1,716.00	1,716.00
29	Volumetric flask	1L, borosilicate glass	pc	1	2,365.00	2,365.00
30	Volumetric flask	50ml.; borosilicate glass	pc	15	1,040.00	15,600.00
31	Volumetric flask	500ml.; borosilicate glass	pc	1	2,340.00	2,340.00
32	Tray	White sorting tray (plastic)	pc	4	227.50	910.00
TOTAL ABC					109,121.00	
						TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

John Carlo Pacia
John Carlo Pacia
 BAC/TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Milagrosa R. Martinez Goss
MILAGROSA R. MARTINEZ GOSS
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to ensure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPRB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any intermissions, amendments, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 57)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.8)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor/Business Permit	/	/	/	/	/
2 PRISPEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Qualitate tax returns (except for government agencies as issuer)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6 Ombudsman Statement	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
7 NPOC for infrastructure with ABC above PHS00K	/	/	/	/	FOR ABC'S ABOVE 500K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No.: _____

Fax No.: _____

Signature over Printed Name of Representative: _____

Email Address: _____

Position: _____

Date: _____