



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-844-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF PLANT BREEDING - COLLEGE OF AGRICULTURE AND FOOD SCIENCE

UPLB BAC SECRETARIAT
BY: J DATE: 7-25-23
AUG 01 2023
UPLB-RQ- 7-239-23-RES
DEADLINE OF SUBMISSION

UPLB-RQ-
DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: July 6, 2023
Fund Code: N82302B
MDP: SHOPPING
Contact No: 0967 894 3024
Contact Person: Zyrille Ruth B. Malabayabas

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or taxes payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	CITY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the offered technical specifications of their offer aligns with each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>Leave this table blank. For BAC/Evaluators only</small>
1	coir dust	coir dust; good quality; ± 50 kg/sack	sck	6	227.50	1,365.00				
2	rice hull	rice hull; good quality; ± 50 kg/sack	sck	5	130.00	650.00				
3	media	perlite; 10L/pck	pck	4	475.00	1,900.00				
4	soil	garden soil; 4 cu.m/elf	elf	1	5,550.00	5,550.00				
5	coco chunks	coco chunks; 1x1"; good quality; ± 50 kg/sack	sck	3	160.00	480.00				
6	plastic	plastic mulch; 30 microns; 1m x 400m	roll	1	1,650.00	1,650.00				
7	cups	plastic cups; 22 oz; thick	pc	4000	15.00	60,000.00				
8	pots	rubber pots; #16; 18.5 x 17"	pc	10	555.00	5,550.00				
TOTAL ABC						77,145.00				
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By: PAMELA LAPITAN
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

ZYRILLE RUTH B. MALABAYABAS
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-User of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement - Small Value Procurement (Section 53.9)	Negotiated Procurement - Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement - Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PRICES Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as below)		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K
6 Omnibus Exam Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K
7 NCC for Infrastructure with ABC above 5000K					FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____ Tel No.: _____
Address: _____ Fax No.: _____
Signature over Printed Name of Representative: _____ Email Address: _____
Position: _____ Date: _____