



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OVCRE- National Institute of Molecular Biology and Biotechnology (BIOTECH)

UPLB BAC SECRETARIAT
BY: DATE: 7/24/23
JUL 31 2023 - TIL 10AM
UPLB-RQ- 7-241-23-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ

DEADLINE OF SUBMISSION:

Suppliers Name:

Date July 17, 2023
Fund Code: 4700004
MOP: NP 53.9 SMALL VALUE PROCUREMENT
Contact No: 9339923163
Contact Person IRENE G. PAJARES acdot@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

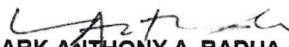
Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:


Table with 10 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Row 1: 1, Fabricated Shaker, Fabricated Shaker Scope of work: 1. Repalcement of 1hp, 230VAC, 60Hz, 1740rpm. 2. Replacement of new nuts and bolts (stainless) 3. Re-painting of structure. lot, 1, 36,000.00, 36,000.00

2	Microscope	Preventive Maintenance of Leica DM750 microscope Scope of work: 1. General cleaning of unit. 2. Removable parts and accessories.	lot	1	20,500.00	20,500.00			
3	Refrigerated Shaker	Refrigerated Shaker #1 Scope of work: 1. Replacement of unit fan motor condenser. 2. Repainting of corroded metallic body. 3. General cleaning of refrigerated shaker unit. 4. Repair of defective heater fan.	lot	1	42,000.00	42,000.00			
4	Refrigerated Shaker	Refrigerated Shaker Scope of work: 1. Replacement of motor speed controller. 2. De-greasing/cleaning of mechanical parts (bearings, etc.). 3. Calibration of unit. 4. Repair of heating fan. 5. Cleaning and repainting of corroded metallic body.	lot	1	41,500.00	41,500.00			
TOTAL ABC						140,000.00			
							TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:


MARK ANTHONY A. BADUA
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


IRENE G. PAJARES
 BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:

Address: _____

Tel. No. : _____
 Fax No. : _____

Signature over Printed
 Name of Representative:

Email Address: _____

Position: _____

Date: _____
