



LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OFFICE OF THE VICE CHANCELLOR FOR STUDENT AFFAIRS

UPLB BAC SECRETARIAT
BY: J DATE: 8/14/23
AUG 18 2023 - TIL 10AM
UPLB-RO-8-201-23-GOODS
UPLB-RO
DEADLINE OF SUBMISSION

DEADLINE OF SUBMISSION: _____

Suppliers Name: _____

Date: August 03, 2023
Fund Code: 9373500
MOP: SVP
Contact No: 536-2238
Contact Person: JASON T. DIAMANTE

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Catering Services	AM snacks for Opening Convocation - 1 pc Sliced cake of various flavors 78 - 90 g net wt. and 1 pc Brownies 100-120 g net wt. both from a commercially known bakeshop, individually packed and with best before and nutrition fact markings together with address and contact info of the company on the packaging, (please attach photo of offer) 500 ml bottled water, Delivery will be at UPLB Copeland Gym on August 29, 2023 at 9 am	pax	2900	120.00	348,000.00				
2	Catering Services	LUNCH for Officials- (Assisted buffet) A choice of Beef, Fish, Pork or Chicken dish partnered with vegetable, Rice, fruit for dessert and Bottled water, Plated Actual menu TBA upon PO signing (Delivery will be at UPLB Copeland Gym on August 29, 2023 at 11 am)	pax	80	250.00	20,000.00				
3	Catering Services	Snacks for ingress (Aug. 26, 2023) and egress (Aug, 29, 2023) - Pasta, with garlic bread and 500 ml bottled water	pax	300	80.00	24,000.00				
4	Catering Services	Breakfast, (Assisted Buffet) for performers and staff- Tapsilog with 500 ml bottled water (Delivery will be at UPLB Copeland Gym on August 29, 2023 at 7 am)	pax	100	180.00	18,000.00				
5	Catering Services	Snacks for Campus Tour - Ensaymada 75-80 g net wt. from a commercially known bakeshop, individually packed and with best before and nutrition fact markings together with address and contact info of the company on the packaging, (please attach photo of offer) 500ml Bottled water (delivery is at Student Union Bldg, on August 27, 2023 at 5 pm)	pax	2500	80.00	200,000.00				
6	Catering Services	Snacks for Freshie Night - Cinnamon roll 80-95 g net wt., from a commercially known bakeshop, individually packed and with best before and nutrition fact markings together with address and contact info of the company on the packaging, (please attach photo of offer) and 500 ml bottled water (Delivery will be at UPLB Copeland Gym on August 29, 2023 at 5 pm)	pax	2700	80.00	216,000.00				

7	Catering Services	Packed Dinner- Fried chicken, Chopsuey, Rice fruit for dessert and 355 ml Bottled juice (Delivery will be at UPLB Copeland Gym on August 29, 2023 at 6 pm)	pax	250	180.00	45,000.00			
8	Catering Services	AM Snack- Hamburger and bottle softdrink 12 oz.; Lunch: Beef caldereta, Rice, Banana and 500 ml bottled water; PM Snack: Sotanghon with maja blanca and 500 ml bottled water; Dinner: Rice, Chicken teriyaki with side dish ponkan and 500 ml bottled water (all packed) Delivery will be at UPLB Copeland Gym on August 29, 2023	pax	70	520.00	36,400.00			
		Please contact JASON DIAMANTE AT 536-2238/ 0999 221 1484 for other details and inquirees prior to submission of Bid							
TOTAL ABC						907,400.00			
							TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:

Lea C. Gonzales
Lea C. Gonzales
 BAC/TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the

JASON F. DIAMANTE
JASON F. DIAMANTE
 BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as Issued)		FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Signature over Printed _____ Email Address: _____
 Position: _____ Date: _____