



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**UPLB BAC SECRETARIAT**  
 BY: \_\_\_\_\_ DATE: 8/14/23  
  
 AUG 21 2023 - TIL 10AM  
**UPLB-RQ- 8-204-23-GOODS**  
**DEADLINE OF SUBMISSION**

**Request for Quotation/ Bid Form (Technical Specifications)**

**UPLBCAFS LGRTS**  
**La Granja Research and Training Station**  
 Vat Reg TIN: 000-565-915-000

**UPLB-RQ-LGRTS 1Q-036**

**DEADLINE OF SUBMISSION:** \_\_\_\_\_

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: 27 June 2023  
 Fund Code: RF9304021  
 MOP: Small Value Procurement  
 Contact No: (034) 713-6298 / 0917 604 8770  
cafs-lgrts.uplb@up.edu.ph  
 Contact Person: MS. EVA C. GUIÑABO

**Please quote your lowest price on the item/s listed below, subject to the General Conditions below.**

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: Freight on Board Destination point is at La Granja Research and Training Station, La Carlota City, Negros Occidental 6130.

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	<b>Aircon Belt</b>	AIRCON BELT #3080, size: 13x220	pc	1	600.00	600.00				
2	<b>Alternator Belt</b>	ALTERNATOR BELT 3490, size: 13x120	pc	1	600.00	600.00				
3	<b>Automotive Tape</b>	AUTOMATIVE TAPE, high temperature resistant, size: 1/2"	rol	4	50.00	200.00				
4	<b>Automotive Wire</b>	AUTOMATIVE WIRE #12	rol	4	800.00	3,200.00				

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
5	Battery	BATTERY, 12Volts 13Plates	pc	1	8,000.00	8,000.00				
6	Battery	BATTERY, 12Volts 17Plates	pc	2	8,500.00	17,000.00				
7	Bolt	BOLT, size: 3/8"x1 1/2"	pc	30	15.00	450.00				
8	Bolt	BOLT, size: 5/8"x1 1/2"	pc	40	45.00	1,800.00				
9	Bolt	BOLT, size: 5/8"x4"	pc	20	85.00	1,700.00				
10	Bolt	BOLT, size: 7/16"x1 1/2"	pc	30	20.00	600.00				
11	Center Bolt	CENTER BOLT, size: 1/2"x8"	pc	4	150.00	600.00				
12	Exterior Tire	EXTERIOR TIRE, size: 185x70 R14	pc	2	6,000.00	12,000.00				
13	Exterior Tire	EXTERIOR TIRE, size: 6.50x14	pc	2	5,500.00	11,000.00				
14	Fuel Filter	FUEL FILTER #296	pc	2	300.00	600.00				
15	Fuel Filter	FUEL FILTER #FC158	pc	2	700.00	1,400.00				
16	Fuel Filter	FUEL FILTER, universal, disposable plastic	pc	2	60.00	120.00				
17	Head Light	HEAD LIGHT WITH HOLDER, 24Volts	pc	2	650.00	1,300.00				

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
18	Horn	HORN, 24Volts	pc	1	1,800.00	1,800.00				
19	Hydraulic Filter	HYDRAULIC FILTER for tractor Landini Global 90	pc	1	8,000.00	8,000.00				
20	Inner Bearing	INNER BEARING #30217	pc	2	1,600.00	3,200.00				
21	Interior Tire	INTERIOR TIRE, size: 6.50x14	pc	2	600.00	1,200.00				
22	Knuckle Bearing	KNUCKLE BEARING #30305	pc	2	700.00	1,400.00				
23	Door Window	MECHANICAL DOOR WINDOW, front passenger side for Toyota Hi-Lux Pick-up	set	1	3,000.00	3,000.00				
24	Oil Filter	OIL FILTER #C101	pc	1	450.00	450.00				
25	Oil Filter	OIL FILTER #C101	pc	2	350.00	700.00				
26	Outer Bearing	OUTER BEARING, rear #30215	pc	2	1,600.00	3,200.00				
27	Plow Bolt	PLOW BOLT, size: 1 1/2x1/2"	pc	30	35.00	1,050.00				
28	Rubber Cap	RUBBER CAP, size: 11/16	pc	8	50.00	400.00				
29	Tube Valve	TUBE VALVE, standard size	pc	10	100.00	1,000.00				
30	U-Clamp	U-CLAMP, size: 3/4"x18"x3"	pc	2	700.00	1,400.00				

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
31	Floor Matting	VEHICLE FLOOR MATTING, rubberized waterproofed, color: Black	m	4	1,700.00	6,800.00				
Delivery at La Granja Research and Training Station, La Carlota City, Negros Occidental 6130.										
TOTAL ABC						94,770.00				
***RFQ (Amendment) PPMP 2023 Non-Common, RF 9304021, LGRTS/CAFS - 1Q VEHICLE PARTS AND ACCESSORIES***										

Reviewed and Checked By:

  
**ENGR. JON NELL L. BERNARDO**  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
**MARK JOSEPH T. GARCIA**  
BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 500K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 500K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Signature over Printed \_\_\_\_\_  
 Name of Representative: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Tel. No. : \_\_\_\_\_  
 Fax No. : \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Date: \_\_\_\_\_

Revised 6 June 2018/ JOINT BAC RESOLUTION NO. R-006-18