



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)

UPLBCAFS LGRTS
La Granja Research and Training Station
Vat Reg TIN: 000-565-915-000

UPLB BAC SECRETARIAT
BY: _____ DATE: 8/14/23
AUG 21 2023 - 10AM
UPLB-RQ- 8-268-23-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ-LGRTS 2Q-004

DEADLINE OF SUBMISSION: 28-Jun-23

Suppliers Name: _____ Date: 15 March 2023
Fund Code: RF9304021
MOP: Small Value Procurement
Contact No: (034) 713-5298 / 0917 504 8770
Contact Person: MS. EVA C. GUINABO
cafs_lgrts_uplb@up.edu.ph

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others: Freight on Board Destination point is at La Granja Research and Training Station, La Carlota City, Negros Occidental 6130.

| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION <small>Suppliers must state how the detailed technical specifications of their offer against each of the individual parameters of each requirements.</small> | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small> |
|---|--------------------------|---|-----------------|-----|--|---|---|-------------------|--------------------|--|
| 1 | Air Conditioning Unit | AIRCONDITIONING UNIT 2.0 HP, Inverter Window Type with remote control: Cooling Capacity: 7,500-18,740 kJ/Hr; Power Consumption: 710-1,785 Watts; EER: 10.6-10.5 kJ/W-hr; Warranty: 1 Year for Parts & Service and 5 Years on Compressor | unit | 1 | 60,000.00 | 60,000.00 | | | | |
| Delivery is at La Granja Research and Training Station, La Carlota City, Negros Occidental 6130 | | | | | | | | | | |
| TOTAL ABC | | | | | | 60,000.00 | | | | |
| ***RFQ PPMP 2023 Non-Common, RF 9304021, LGRTS/CAFS - 2Q AIR CONDITIONING AND AIR CONDITIONING SYSTEMS*** | | | | | | | TOTAL QUOTED AMOUNT IN WORDS: | | | |

Reviewed and Checked By:

ENGR. JON NELL L. BERNARDO
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

MR. MARK JOSEPH T. GARCIA
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End user of the delivered supplies.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any amendments, issuance, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement Small Value Procurement (Section 53.9) | Negotiated Procurement Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement Emergency (Section 53.2) |
|--|-----------------------|---|--|---|---|
| 1 Mayor's/Business Permit | / | / | / | / | / |
| 2 PhilGEPS Registration Number | / | / | / | / | / |
| 3 Professional license/ CV (consulting services) | / | / | / | / | / |
| 4 PCAB License (for Infrastructure) | / | / | / | / | / |
| 5 Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 500K | / | / | FOR ABC'S ABOVE 50K |
| 6 Omnibus Sworn Statement | | FOR ABC'S ABOVE 50K | / | / | FOR ABC'S ABOVE 500K |
| 7 NFCC for Infrastructure with ABC above Ph500K | | / | / | / | FOR ABC'S ABOVE 500K |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____ Tel. No.: _____
Address: _____ Fax No.: _____
Signature over Printed: _____ Email Address: _____
Name of Representative: _____ Date: _____
Position: _____