

**UPLB BAC SECRETARIAT**  
 BY: \_\_\_\_\_ DATE: 8-25-23  
 AUG 29 2023 <sup>10am</sup>  
**UPLB-RQ- 8-273-23-PES**  
**DEADLINE OF SUBMISSION**

**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
**IFST-GAFS-UPLB**

**UPLB-RQ-** \_\_\_\_\_  
**DEADLINE OF SUBMISSION:** \_\_\_\_\_

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date \_\_\_\_\_  
 Fund Code: GF 9116004  
 MOP: Shopping  
 Contact No: 536 2303/ 09497714480  
 Contact Person: Angeleigh Rose T. Cirunay/ atcirunay@up.edu.ph

**Please quote your lowest price on the item/s listed below, subject to the General Conditions below.**

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	COVERED SPECIFICATION <small>Bidders must state from the detailed technical specifications of their offer against each of the indicated parameters of each item/materials</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Cuvette	Branded and brand new, Quartz, 1cm/10mm path length, 2/set, approx. 3 mL	set	1	6,000.00	₱6,000.00				
2	Adjustable Pipettor (1000 - 5000 ul)	Volume Range: 1 - 5 mL; Increment: 0.5 mL	pc	1	6,500.00	₱6,500.00				
3	Adjustable Pipettor (100 - 1000 ul)	Volume Range: 0.1 - 1 mL; Increment: 0.1 mL	pc	1	5,000.00	₱5,000.00				
4	Culture Tubes	25 mm x 200 mm, Borosilicate Glass, with Teflon-Lined Screw Caps	pc	40	120.00	₱4,800.00				
5	Sintered Glass Gooch Crucibles, 30 ml	30 ml, ASTM 40-60, porosity: fine	pc	8	1,300.00	₱10,400.00				
6	pH Tester	Branded and brand new, Pen Type tester for Liquid Foods, 4-in-1, PH/TDS/EC/TEMP; Measuring range: pH:0.00-14.00pH; TDS: 0-19990ppm; EC: 0-19990µS/cm Resolution: 0.01 pH; 1ppm; 1µS/cm; 0.1°C; 0.1°F Accuracy: pH: +/-0.01 pH; TDS/EC: +/- 2%; Temp: 0.5°C Batteries: 3 * 1.5V LR44 button cell Temp.: 0.1-60.0°C; 32.0-140.0°F Calibration: pH: three points automatic calibration (6.86 & 4.00 & 9.18pH); TDS: 1413µS/cm; EC: 1413µS/cm	pc	1	3,500.00	₱3,500.00				
7	Centrifuge Tubes	50 ml, Polypropylene Plastic, Conical Bottom, 50pcs/pck	pck	1	1,000.00	₱1,000.00				
8	Centrifuge Tubes	15 ml, Polypropylene Plastic, Conical Bottom, 25pcs/pck	pck	2	500.00	₱1,000.00				
9	Graduated Cylinder	1L Volume Capacity, plastic	pc	1	800.00	₱800.00				
10	Graduated cylinder	100 ml volume capacity, glass	pc	1	400.00	₱400.00				

11	Dialysis Tubing for Protein	Average flat width: 9mm; MWCO 2000Da; Material: regenerated cellulose; 5 m, with clips, 1 ea	pc	1	10,000.00	₱10,000.00				
12	Filter Paper	Branded, Qualitative, Medium Flow, 110 mm, 100pcs/box	box	2	600.00	₱1,200.00				
13	Twin End Spatula	Slim type, Stainless Steel, 150mm	pc	1	200.00	₱200.00				
14	Twin End Spatula	Slim type, Stainless Steel, 180mm	pc	1	200.00	₱200.00				
15	Twin End Spatula	Slim type, Stainless Steel, 220mm	pc	1	200.00	₱200.00				
16	TCL Plates	Glass TLC Plate, Silica Gel Coated, 10 x 20 cm, 0.25 mm layer thickness, 25 pcs/box	box	1	7,000.00	₱7,000.00				
<b>TOTAL ABC</b>						<b>58,200.00</b>				
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By:

*M. Bunsuin*  
 Michèle Ann B. Bunsuin  
**BAC TWG**

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

*Angeleigh Rose T. Cirunay*  
**BUYER/END-USER**

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3)**
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement-Small Value Procurement (Section 53.9)	Negotiated Procurement-Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement-Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement-Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE	/	/	FOR ABC'S ABOVE
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above		/			FOR ABC'S

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Signature over \_\_\_\_\_

Email Address: \_\_\_\_\_

Printed Name of \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_