

UPLB BAC SECRETARIAT  
 BY:                      DATE: 8-21-23  
 SEP 06 2023 *ipm*  
 UPLB-RQ- 8 - 228 - 23 RES  
 DEADLINE OF SUBMISSION

UNIVERSITY OF THE PHILIPPINES  
 LOS BANOS  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004  
 Request for Quotation/ Bid Form (Technical Specifications)  
 DAIRY TRAINING AND RESEARCH INSTITUTE

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Date: MAY 30, 2023  
 Fund Code: N826321  
 MOP: SHOPPING  
 Contact No: 536-2441/jarcedo@up.edu.ph  
 Contact: Landcel Clarence J. Arcedo

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the offered technical specifications of their offer against each of the individual parameters of such requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Delicate task wipes	11x21 cm; 280 sheets per box	box	28	300.00	8,400.00				
2	Digestion tubes	250 mL; Borosilicate glass	pc	16	1,375.00	22,000.00				
3	Filter bags	54x62 cm; Material: Nonwoven fabric; 25 micron porosity; 200 bags per box	box	10	13,000.00	130,000.00				
4	Filter paper	610X610 mm; Cellulose material; 10 um retention	pc	90	60.00	5,400.00				
5	Laboratory brush, large	9 inches; Nylon bristle in galvanized wire	pc	3	20.00	60.00				
6	Rubber hand protector mitts	11x8.5 cm; Silicon material	pc	3	66.67	200.00				
7	Volumetric flask, 25 mL	25 mL capacity; +/- 0.030 mL tolerance; Clear borosilicate glass; With glass stopper	pc	10	650.00	6,500.00				
8	Volumetric flask, 10 mL	10 mL capacity; +/- 0.020 mL tolerance; Clear borosilicate glass; With glass stopper	pc	10	600.00	6,000.00				

9	Evaporating dish	75 mL; Porcelain material	pc	20	300.00	6,000.00	
10	Aluminum tray	2300 mL; 12.4x6x2 inches; Aluminum material	pok	50	160.00	8,000.00	
11	Stir bar	7x30 mm; Polytetrafluoroethylene material	pc	5	120.00	600.00	
<b>TOTAL ABC</b>						<b>193,160.00</b>	
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>							

Reviewed and Checked By:

  
 Mr. JERIC WILLANUEVA  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in \_\_\_\_\_  
 BUYER/END-USER

LANDCEL CLARENCE J. ARCEDO

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement	Negotiated Procurement- Scientific, Scholarly or	Negotiated Procurement- Procurement-
1 Mayor's/Business Permit	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/
4 PCAB License (for Infrastructure)		FOR ABC'S ABOVE 50K		FOR ABC'S ABOVE 50K
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 50K		FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K		FOR ABC'S ABOVE 50K
7 NFCC for Infrastructure with ABC above Ph500k		/		FOR ABC'S ABOVE 50K

**After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.**

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed Name of \_\_\_\_\_

Position: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_