



LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OFFICE OF THE VICE CHANCELLOR FOR STUDENT AFFAIRS

UPLB BAC SECRETARIAT
BY: Jan DATE: 9/13/2023
SEP 18 2023
UPLB-RQ- 9-091-23-I-10am
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: 8/26/2023
Fund Code: 9390200
MOP: _____
Contact No: 536-2238
Contact Person: JASON T. DIAMANTE

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must quote here the detailed technical specifications of their offer against each of the individual parameters of each requirements.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1		angle valve 2 way 1/2" x 1/2", heavy duty	pc	10	220.00	2,200.00				
2		angle valve 1 way 1/2", heavy duty	pc	10	250.00	2,500.00				
3		hygenic bidet spray, plastic head material	set	10	500.00	5,000.00				
4		Circuit breaker, molded type, 3 phase, 250A, branded and brand new	pc	2	24,000.00	48,000.00				
5		Duplex convenience outlet, grounding type universal slot with faceplate and cover 16A 250V, branded	set	20	350.00	7,000.00				
6		deadbolt lockset, single cylinder, HD satin stainless steel, with 3 nickel plated keys, adjustable latch for 60mm or 70mm backsets, dead Latch with hardened steel roller insert to resist cutting	set	10	700.00	7,000.00				
7		Electrical tape, flame retardant, BPS approved, PS mark, CSA and UL listed Dimensions: 0.16mm x 19mm x 4/8/16m	pc	10	30.00	300.00				
8		Entension cord, 5 gang universal outlet with individual on and of switch switch, 3 meters long	pc	3	750.00	2,250.00				
9		Brand new Flatcortd #12 150mtr per roll with color white rubber coating	roll	1	9,000.00	9,000.00				
10		Flexible hose 1/2 x 3/8 x 16	pc	10	200.00	2,000.00				
11		Flexible hose 1/2 x 1/2 x 16	pc	10	200.00	2,000.00				
12		GI Bushing 1 1/2"x1"	pc	5	130.00	650.00				
13		GI Union Patente 1/2"	pc	2	75.00	150.00				
14		LED Bulbs DC 12-85V, 15 watts, 1200 lumens, 50-60 Hz	pc	50	200.00	10,000.00				
15	Harware & Construction Supplies	Lavatory P trap 1 1/2"	set	10	500.00	5,000.00				
16		PPR Male Adaptor 1/2"	pc	5	160.00	800.00				
17		PPR Coupling 1"	pc	5	35.00	175.00				
18		PPR Elbow 1"	pc	20	35.00	700.00				
19		PPR Gate valve 1"	pc	3	590.00	1,770.00				
20		PPR Male Adaptor 1"	pc	5	195.00	975.00				
21		PPR Pipe 1" x 4 mtr, PN20	pc	6	590.00	3,540.00				
22		PPR Reducer 1" x 1/2"	pc	5	75.00	375.00				
23		PPR Union Socket 1"	pc	5	95.00	475.00				
24		Plastic moulding #1" x 12'	pc	10	200.00	2,000.00				
25		Plastic moulding #2" x 12'	pc	10	300.00	3,000.00				
26		PVC ceiling receptacle light bulb socket, standard size	pc	20	50.00	1,000.00				
27		Stranded wire 3.5 mm THHN/THWN at 150 meters long	box	2	7,500.00	15,000.00				
28	Brand new 2 gang switch with faceplate and cover, 16A, 220V	set	20	250.00	5,000.00					

29	T8, 18 watts, daylight. 2250 output lumens, 90-305 VAC. 60Hz, 2.5 V surge Protection, BPS Certified	pc	50	500.00	25,000.00				
30	tank fittings lever type (front lever) made of high grade material, easy to install, branded	set	10	600.00	6,000.00				
31	Thread Seal Tape/ Teflon tape 3/4" x 10m/roll	pc	10	25.00	250.00				
32	tank fittings lever type (side lever) made of high grade material, easy to install, branded	set	10	600.00	6,000.00				
33	Urinal Flush valve stainless steel lever type, must fit existing Urinal	set	5	5,000.00	25,000.00				
34	ordinary faucet made of brass, 1/2"	pc	5	300.00	1,500.00				
35	Portland cement Type 1P, blended, 40kg/bag	bag	10	500.00	5,000.00				
36	2"x4" PVC Utility box, fixed socket rigid zinc coated, metal screw plate. K 65 grade resin PNS14	pc	20	50.00	1,000.00				
Please indicate the brand name of offer									
TOTAL ABC					207,610.00				
						TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

Donna
DONNA B. CAMUS
SAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the

Jason
JASON DIAMANTA
BUYER/ END USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.5)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilSEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessee)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 500K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 500K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos ,Laguna,,IV-A
 VAT Reg. TIN: 000-864-006-00004

Purchase Request

Entity Name: UP Los Banos

Fund Cluster: 05

PPMP No.: 146732

Office/Section: UPLB Office of the Vice Chancellor for Student Affairs		PR No.: 149941 Responsibility Center Code: LB04020001 - C0003416		Date: Aug 26, 2023	
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	Angle valve 1 way 1/2" x 1/2"	10	220.00	2,200.00
	pc	Angle valve 2 way, 1/2" x 1/2"	10	250.00	2,500.00
	set	Bidet, Heavy duty	10	500.00	5,000.00
	pc	Circuit breaker, molded type, 3 phase, 175 to 250 amp.	2	24,000.00	48,000.00
	set	Convenience outlet, with face plate	20	350.00	7,000.00
	set	Cylindrical door knob	10	700.00	7,000.00
	pc	Electrical tape	10	30.00	300.00
	pc	Extension cord	3	750.00	2,250.00
	rol	Flat cord #16 @150 meters per roll	1	9,000.00	9,000.00
	pc	Flexible hose 1/2" x 1/2"x16"	10	200.00	2,000.00
	pc	Flexible hose 1/2" x 3/8" x 16"	10	200.00	2,000.00
	pc	GI bushing 1 1/2" x 1"	5	130.00	650.00
	pc	GI union patente	2	75.00	150.00
	pc	LED Bulb	50	200.00	10,000.00
	set	Lavatory P-trap	10	500.00	5,000.00
	pc	PPR Male adaptor 1/2"	5	160.00	800.00
	pc	PPR coupling 1"	5	35.00	175.00
	pc	PPR elbow 1"	20	35.00	700.00
	pc	PPR gate valve 1"	3	590.00	1,770.00
	pc	PPR male adaptor 1"	5	195.00	975.00
	pc	PPR pipe 1" x 4 mtr, PN 20	6	590.00	3,540.00
	pc	PPR reducer 1" x 1/2"	5	75.00	375.00
	pc	PPR union socket 1"	5	95.00	475.00
	pc	Plastic moulding 1" x 12 ft	10	200.00	2,000.00

BAC SECRETARIAT
RECEIVED
 11 SEP 2023
 BY: *[Signature]*

Signature: Printed Name: Designation:	Requested by: <hr/> Genosa, Engr. Dionel Acuesta Administrative Officer V	Approved by: <hr/> Silva, Dr. Janette Malata Vice-Chancellor for Student Affairs
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UNIVERSITY OF THE PHILIPPINES

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Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	Plastic moulding 2" x 12 ft	10	300.00	3,000.00
	pc	Plastic receptacle	20	50.00	1,000.00
	box	Stranded wire # 12, 35mm @ 150 mtr per box	2	7,500.00	15,000.00
	set	Switch, 2 gang	20	250.00	5,000.00
	pc	T18 LED Lamp	50	500.00	25,000.00
	set	Tank fittings lever type (front lever)	10	600.00	6,000.00
	pc	Teflon tape 3/4"	10	25.00	250.00
	set	Toilet tank fittings, lever type, (side lever)	10	600.00	6,000.00
	set	Urinal flush valve, Stainless steel, lever type	5	5,000.00	25,000.00
	bag	cement	5	300.00	1,500.00
	pc	garden faucet, brass material	10	500.00	5,000.00
	pc	junction box, metal	20	50.00	1,000.00
Grand Total					207,610.00
Purpose: For office maintenance use					

FOR SHOPPING

For PhilGEPS Posting

UPLB LOS BANOS BOARD OF
RECOMMENDING APPROVAL
ACTION

SEP 11 2023

BY: *[Signature]*

Signature:	Requested by:	Approved by:
Printed Name:	Genosa, Engr. Otomer Acuesta	Silva, Dr. Janette Malata
Designation:	Administrative Officer V	Vice-Chancellor for Student Affairs



OFFICE OF THE VICE CHANCELLOR FOR STUDENT AFFAIRS
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

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Room 2, 2/F Student Union Building, UP Los Baños, College, Laguna 4031 Philippines
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L-09-1156-2023
BAC SECRETARIAT
RECEIVED
11 SEP 2023
BY: *[Signature]*

7 September 2023

DR. ARTHUR L. FAJARDO
Chair, BAC Infrastructure
UPLB, College, Laguna

Dear Dr. Fajardo:

Good day! This is with regards to the attached Purchase Request no. 149941, Supply and Delivery of Various Hardware and Construction Supplies amounting to Two Hundred Seven Thousand Six Hundred Ten Pesos (PhP 207,610.00).

The said PR's funds source is Revolving Fund with fund code of 9390200 and is valid for obligation until December 31, 2023. Our Project Procurement Management Plan was approved last August 3, 2023 and we were not able to prepare the procurement forms for this particular fund code because it coincided with the deadline for PR preparation for Early Procurement 2024 and the UPLB Opening Convocation and Freshie Activities last August 29 and 31, 2023. We need to prioritize the procurement of the necessary materials and other requirement for the said event.

In anticipation of the memorandum being released every year for the deadline of obligations for General and Revolvings which normally range from October 30 to November 15, may we humbly request that the abovementioned PRs be procured via Alternative Mode of Procurement instead of the previously BAC approved competitive bidding.

Also attach is the RFQ, PPMP and APP for your reference and appropriate action.

Thank you for your support and kind accommodation.

Very truly yours,

[Signature]
JANETTE H. MALATA-SILVA
Vice Chancellor for Student Affairs

APPROVED **FOR SHOPPING**
UPLB BIDS AND AWARD COMMITTEE
BAC ACTION
SEP 11 2023
BY: *[Signatures]*
For PhilGEPS Posting