



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form
OFFICE OF THE VICE CHANCELLOR FOR PLANNING AND DEVELOPMENT

UPLB BAC SECRETARIAT
BY: jam DATE: 9/27/2023
OCT 02 2023
UPLB-RQ- 9-100-23-1 -10am
DEADLINE OF SUBMISSION
UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name:

Date: Sept.01,2023
Fund Code: 8274800
MOP: Competitive bidding
Contact No: 536-3484/536-2748
Contact Person: Joanne S. Alcantara/jalcantara2@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

Table with 10 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Rows include Circular Saw, Rotary Hammer Drill, Welding Machine, PPR Cutter, and Clamp Meter.

| | | | | | | | | | | |
|------------------|--|--|-----|---|----------|------------------|--|--|--|--|
| 6 | ELECTRIC OSCILLATING MULTI-TOOL (VIBRATOR) | Branded & Brand New, Continuous Rating Input: 320W, Stroke per Minute (spm): 6,000-20,000, Dimensions: 275x64x92mm, 10-7/-8"L x 2-1/2"W x 3-5/8"H, Net Weight: 1.4kg, Power Supply Cord: 5m, complete with sanding pad, segment saw blade 85, plunge cut saw blade 28, and hex wrench, with 2 spare pairs of carbon brush, with 1 year warranty | set | 2 | 9,840.00 | 19,680.00 | | | | |
| 7 | HAMMER DRILL | Branded & Brand New, Rated power input: 750 W, No-load speed: 0 - 3250 rpm, Weight without cable: 1.8 kg, Chuck capacity: 1,5 - 13 mm, Length: 268 mm, Width: 69 mm, Height: 192 mm, Impact rate at no-load speed: 0 - 48500 bpm, Drilling dia. in concrete: 16 mm, Drilling dia. in wood: 25 mm, Drilling dia. in steel: 12 mm, complete with auxiliary handle, carrying case, depth stop 210mm and keyed chuck 13mm, with 2 spare pairs of carbon brush, with 1 year warranty | set | 2 | 6,600.00 | 13,200.00 | | | | |
| TOTAL ABC | | | | | | 97,920.00 | | | | |

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

Donny Rey D. Camus
DONNY REY D. CAMUS
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Johnnie S. Alcantara
 Johnnie S. Alcantara
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement | Negotiated Procurement- Lease of Real Property or Venue | Negotiated Procurement- Scientific, Scholarly or Artistic Work | Negotiated Procurement- Emergency (Section 53.2) |
|--|-----------------------|---|---|--|--|
| 1 Mayor's/Business Permit | / | / | / | / | / |
| 2 PhilGEPS Registration Number | / | / | / | / | / |
| 3 Professional license/ CV (consulting services) | / | / | / | / | / |
| 4 PCAB License (for Infrastructure) | / | / | / | / | / |
| 5 Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 500K | / | / | FOR ABC'S ABOVE 50K |
| 6 Omnibus Sworn Statement | | FOR ABC'S ABOVE 50K | | | FOR ABC'S ABOVE 500K |
| 7 NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S ABOVE 50K |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Signature over Printed Name of _____ Email Address: _____
 Position: _____ Date: _____