UPLB BAC SECRETARIAT
BY: _____ DATE: 9-6-23
SEP 11 2023 5pm
UPLB-RQ- 9-294-23-RES
~~UPLB-RQ-~~
~~DEADLINE OF SUBMISSION~~

DEADLINE OF SUBMISSION:

UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF PLANT BREEDING

Suppliers Name: _____

Date	August 23, 2023
Fund Code:	NB-37821
MOP:	Shopping
Contact No:	536-7181/0929-2614-051
Contact Person	Arlene R. Silvestre/arsilvestre@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.

2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION (Supplier must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements)	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Storage box	Storage box -capacity (30L) with lid cover/piece	pc	30	350.00	10,500.00				
2	Storage box	Storage box -capacity (120L) with lid cover/piece	pc	30	1,100.00	33,000.00				
3	Polyethylene Plastic	Polyethylene plastic (PE plastic - 8x12 .003) / 100pcs/pack	pck	10	250.00	2,500.00				
4	Polyethylene Plastic	Polyethelene plastic (PE plastic - 20x30 .003) / 50pcs/pack	pck	10	650.00	6,500.00				
5	Sando Bag	Transparent sando bag (tiny), 100pcs/pack	pck	12	70.00	840.00				
6	Sando Bag	Transparent sando bag (medium), 100pcs/pack	pck	12	100.00	1,200.00				
7	Sando Bag	Transparent sando bag x-large), 50pcs/pack	pck	12	105.00	1,260.00				
8	Plastic Vinyl	Plastic vinyl table mantle, waterproof/roll, color: blue 300 ft X 40in	roll	1	1,200.00	1,200.00				
					TOTAL ABC	57,000.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

DAVIDSON E. LAPITAN

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

ARLENE R. SILVESTRE
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

	REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1	Mayor's/Business Permit	/	/	/	/	/
2	PhilGEPS Registration Number	/	/	/	/	/
3	Professional license/ CV (consulting services)		/		/	
4	PCAB License (for Infrastructure)		/			
5	Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6	Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7	NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, i/We quote you on the item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed Name of Representative: _____

Email Address: _____

Position: _____

Date: _____

Revised 5 June 2015/ JOINT BAC RESOLUTION NO. R-005-15