



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-884-006-00004

Request for Quotation/ Bid Form (Technical Specifications)

UPLB Nanotechnology Program

UPLB BAC SECRETARIAT

BY: DATE: 9/1/23SEP 05 2023 - ^{TIL} 10AMUPLB-RQ- 9-309-23-GOODS

DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date

July 31, 2023

Fund Code:

8225000

MOP:

Small Value Procurement

Contact No:

(049) 576-1681

Contact Person

Jasmin V. Lacsamana

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Preventive maintenance for Twin Screw Extruder	Preventive maintenance for Installation, Inspection, Dismantling,(CTE 20 Extrusion Mc) Twin Screw Extruder with PAR No. CEAT-15-3110 -Site inspection of machine -Dismantling wiring connection -Dismantling footing and prepare the machine ready for transfer -Machine leveling after relocation -Installation of wiring connections -Power-up and re-commissioning Inclusive of onsite charge and service charge	lot	1	50,000.00	50,000.00				
2	Preventive maintenance and repair for UPS	Preventive maintenance and repair for 2 (two) units of UPS with PAR No. CAS-15-3285 and CAS-16-0449 inclusive of on site inspection, service charge and other charges -Delivery and installation of brand new parts for replacement: 1. Batteries 2. Motherboard -Inclusive of onsite charge -Technical Check up Warranty: 3 months on parts	lot	1	100,000.00	100,000.00				
3	Preventive maintenance and repair for Convection Oven	Preventive maintenance and repair for 2 (two) convection oven . (1) PAR No. CAS-16-0598; Serial No.:B615.0667; Brand and Model No.: Memmert UF260 (2) PAR No. CEAT-16-0265; Serial No.:B615.0666; Brand and Model No.: Memmert UF260 -Delivery and installation of brand new parts needed to replace; 1. Metal Sensor, 2. Temperature controller 3. Power cord - Reformat, install new firmware and update the firmware ; -Calibration -Technical Check up Inclusive of onsite charge, calibration certificate Warranty: 3 months on parts 1 month on firmware	lot	1	100,000.00	100,000.00				
TOTAL ABC						250,000.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:


Jovic Villanueva
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


JASMIN V. LACSAMANA
BUYER/END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.1)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above P=500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Signature over Printed Name of
Representative:

Position:

Tel. No. :

Fax No. :

Email Address:

Date: