

### UNIVERSITY OF THE PHILIPPINES LOS BANOS

Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)

<u>University Library - OVCAA</u>

**UPLB BAC SECRETARIAT** BY: DATE: 9 6 23

SEP 11 2023 - TOAM

UPLB-RQ- 9-317-23-9000S UPLE-ROLNE OF SUBMISSION

DEADLINE OF			
SUBMISSION:			

Suppliers Name	Date	Aug. 15, 2023
anatha	Fund Code:	9383211
	MOP	SVP
	Contact No	536-2326/536-2235
	Contact Person	Arnel H. Concibido

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- 1 Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable
- 2 Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  3 Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample
- 4 Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.)
- S. Quotations exceeding the Appoved Budget for Contract shall be rejected
   Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
		InfoSkilled Booth in the Library Fair (Program Launching) Sept. 19, 2023								
1	Button Pin	Button Pins with #ExploreUPLBLibrary #UPLBLibrary Print Button Pins 3x5 inch (customized)	рс	100	30.00	3,000.00				
2	Tshirt	Tshirts, white, cotton with #ExploreUPLBLibrary #UPLBLibrary Print, 40 medium, 30 large, 30 small (customized)	pc	100	250.00	25,000.00				
3	Wallet	Canvas Wallet with #ExploreUPLBLibrary #UPLBLibrary PrintPlain Wallet Canvas fabric 4*3 inches with zipper (customized)	рс	100	50.00	5,000.00				
4	Wallet	Canvas Wallet , White, Canvas cloth, 4x3 inches, with InfoSkilled Print (customized)	pc	100	50.00	5,000.00				
5	String Bag	Canvas String Bag, White, canvas cloth, 6x8 inches, with InfoSkilled Print (customized)	pc	100	70.00	7,000.00				
6	Mugs	Mugs with #ExploreUPLBLibrary #UPLBLibrary Print (customized)	рс	100	85.00	8,500.00				
7	Notepad	Notepads with #ExploreUPLBLibrary #UPLBLibrary Print, 80 sheets, size: 6 x 8.5 inches (customized)	рс	100	50.00	5,000.00				
		Sept. 25, 2023 (DAY 1) Topics: LibSmart (University Library Simultaneous Orientation) InfoLite (One-shot Basic IL Skills Orientation)								

8	M shirt	Prizes: Tshirf, White, Cotton, Assorted Sizes with InfoSkilled Print, assorted sizes (customized)	pc	36	250.00	9,000.00		
		Sept. 27, 2023 (DAY 2) Topics: InfoLit Advanced Session 1: What is What? Answering the 'Whats' of Research Question Development Session 2: The Search has Begun: the Ultimate Guide to Accessing Resources						
9	Tumbler	Prizes: Tumbler, White, coated Stainless Steel, 500ml with InfoSkilled Print (customized)	pc	36	150.00	5,400.00		
		Sept. 29, 2023 (DAY 3) Topics: InfoLit Advanced Session 3: Is it Legit?: Strategies for Evaluating Information Sources Session 4: Credit Where It's Due: Acknowledging Sources of information						
10	Bag	Tote Bags with #ExploreUPLBLibrary #UPLBLibrary PrintPlain Tote Bag Canvas fabric 12*14 inches (customized)	pc	100	140.00	14,000.00		
11	Bag	Tote bag with InfoSkilled Print, White Katsa Cloth, 12*14 inches (customized)	рс	36	140.00	5,040.00		
-			22					17

Reviewed and Checked By LEA C. GO	1/
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Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated profit

ARMANDO O CATELO
BUYER END-USER

TOTAL ABC

91,940.00

TOTAL QUOTED AMOUNT IN WORDS:

#### TERMS AND CONDITIONS:

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1 Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission
1 Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission
2 In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies

End-user or the delivered supplies

3. Delivery period within **30** calendar days.

4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein

5. UPLB reserves the right to reject any or all offers as may be considered most, advantageous to the University.

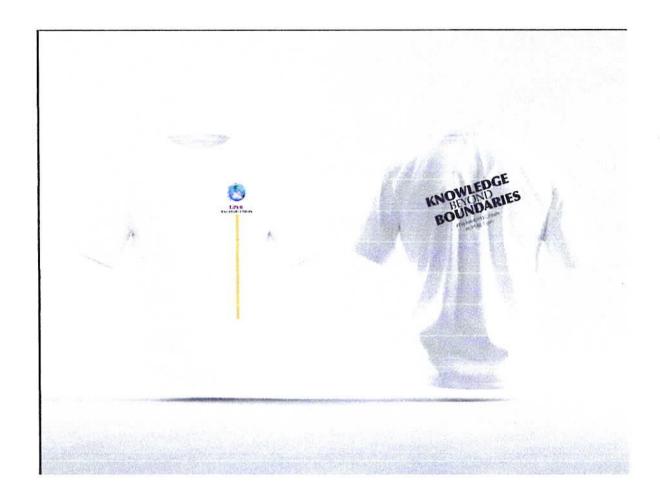
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s

Requirements for Suppliers (GPPB Resolution No. 21-2017)
REQUIREMENTS Negotiated Procurement-Emergency (Section 53 2) Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Shopping (Section 52) Negotiated Procurement-Small Value Procurement Negotiated Procurement-Lease of Real Property or Venue (Section 53.10) Technology and Media Services (Section 53.6) (Section 53.9) 1 Mayor's/Business Permit PhilGEPS Registration Number
 Professional license/ CV (consulting services)
 PCAB License (for Infrastructure) FOR ABC'S ABOVE 500K FOR ABC'S ABOVE 50K 5 Income / Business tax returns (except for government FOR ABC'S ABOVE 500K FOR ABC'S ABOVE 50K agencies as lessor) 6 Omnibus Sworn Statement FOR ABC'S ABOVE 50K 7 NFCC for Infrastructure with ABC above Ph500k

And the second s				1000000
After having carefully read and accepted	your General Condition	ns, I/We quote you on the Item a	at prices noted above.	
Name of the Company:		Tel No		
Modress		Fax No		
Signature over Printed		Email A	ddress	
Name of Representative		Date		
		200000794		

## **BUTTON PINS**





## size:

40 medium 30 large 30 x-large



# #ExploreUPLBLibrary #UPLBLibrary

## Canvas wallet with InfoSkilled Print Quantity 100 pcs

Specifications: White, Canvas cloth, 4X3 inches, with

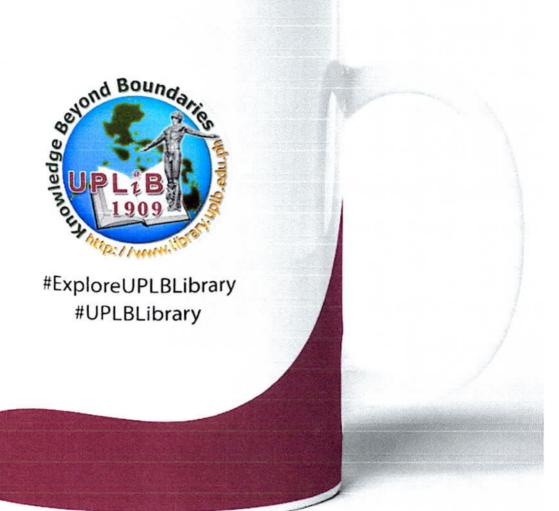
InfoSkilled Print



Canvas String bag with InfoSkilled Print\* Quantity 100 pcs

Specifications: White, canvass cloth, 6X8 inches, with InfoSkilled Print





Tshirt with InfoSkilled Print\*

Quantity 36 pcs

Specifications: White, Cotton, Assorted Sizes with

InfoSkilled Print





Tumbler with InfoSkilled Print\*

Quantity 36 pcs

Specifications: White, Coated Stainless Steel, 500

ML with InfoSkilled Print



## **CANVASS TOTE BAG**



Tote Bag with InfoSkilled Print

Quantity 36 pcs

Totebag with InfoSkilled Print\*

Quantity 36 pcs

Specifications:

White, Katsa cloth, 12x14 inches with

InfoSkilled Print

