



**UNIVERSITY OF THE PHILIPPINES  
LOS BANOS**  
Los Banos, W.A.  
VAT Reg. T.R. 000-664-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)  
INSTITUTE OF PLANT BREEDING**

**UPLB MAC SECRETARIAT**  
BY:                      DATE: **10-20-23**  
**OCT 30 2023 5pm**  
UPLB-RQ- **10-350-23-P&S**  
**HEADLINE OF SUBMISSION**

**UPLB-RQ-**

DEADLINE OF SUBMISSION:

Date: October 03, 2023  
Fund Code: M931621  
SHOPPING: SHOPPING  
Contract No: 256423293  
Contract Person: Grace R. Hernandez

Suppliers Name:

\_\_\_\_\_

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:**
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries. Put N/A for not applicable.
  - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the **BRAND** and **MODEL NUMBER** for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others:

| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS   | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION<br>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION<br>(Leave this space blank. For BAC/ Evaluators only) |
|----------|--------------------------|---|-----------------|-----|--|---|--|-------------------|--------------------|--|
| 1        | Forceps                  | Forceps, fine, 12 inches  | pc              | 4   | 500.00   | 2,000.00  |  |                   |                    |  |
| 2        | Scalpel stainless blade  | Scalpel stainless blade No. 11, 100pcs/box  | box             | 3   | 300.00   | 900.00  |  |                   |                    |  |
| 3        | Alcohol lamp             | Alcohol lamp, glass, with cap, 250 ml   | pc              | 2   | 300.00   | 600.00  |  |                   |                    |  |
| 4        | Scalpel stainless        | Scalpel stainless handle No. 3  | pc              | 3   | 650.00   | 1,950.00  |  |                   |                    |  |
| 5        | Filter paper             | Filter paper, cellulose filters circle, diameter 15 mm, thickness 180 uM, pore size 15 uM, basis weight 87g/parameter 0.25 psi wet burst 150 sec/100 mL speed (Herzberg), pack of 500 | pack            | 1   | 1,000.00                                       | 1,000.00  |  |                   |                    |  |

|    |  |  |        |    |           |           |  |  |
|----|--|--|--------|----|-----------|-----------|--|--|
| 6  | Petri dish                                 | Petri dish, sterile, polystyrene, disposable, 90 mm x 15 mm, 30pcs/box                 | box    | 5  | 600.00    | 3,000.00  |  |  |
| 7  | syringe filters                            | 0.2 microns syringe filters, 25 mm diameter, hydrophilic, nonsterile 100pcs./pack      | pack   | 2  | 2,000.00  | 4,000.00  |  |  |
| 8  | screw amber vial and cap kits              | 2 mL screw amber vial and cap kits, 9mm opening, polypropylene cap, 100 pcs./pack      | pack   | 1  | 1,500.00  | 1,500.00  |  |  |
| 9  | syringe filter                             | 40 microns syringe nylon filter, 25 mm diameter, hydrophilic, nonsterile 100 pcs./pack | pack   | 1  | 10,000.00 | 10,000.00 |  |  |
| 10 | Erlenmeyer flask                           | 250 mL narrow-mouth Erlenmeyer flask with screw-cap, 24 pcs./pack                      | pack   | 1  | 1,650.00  | 1,650.00  |  |  |
| 11 | Cryogenic vials                            | Cryogenic vials, 2.0ml, screw-cap, autoclavable, 500pcs/pack                           | pack   | 3  | 4,500.00  | 13,500.00 |  |  |
| 12 | Black Carboy                               | Black Carboy Heavy Duty with cap & stopper, 20L  | pc     | 3  | 700.00    | 2,100.00  |  |  |
| 13 | Graduated cylinder                         | Graduated cylinder, borosilicate glass, 500 ml   | pc     | 3  | 2,500.00  | 7,500.00  |  |  |
| 14 | Graduated cylinder                         | Graduated cylinder, borosilicate glass, 100 ml   | pc     | 5  | 1,100.00  | 5,500.00  |  |  |
| 15 | filter flask, with side arm                | 500 mL filter flask, with side arm, 10 pcs./pack                                       | pack   | 1  | 15,000.00 | 15,000.00 |  |  |
| 16 | Buchner funnel                             | 400 mL Buchner funnel, porcelain, 120mm  | pc     | 3  | 1,500.00  | 4,500.00  |  |  |
| 17 | laboratory tubing                          | gum rubber laboratory tubing, 3/8" ID and 3/4" OD, 2 meters                            | meters | 1  | 300.00    | 300.00    |  |  |
| 18 | syringe                                    | 50 mL syringe, sterile, 30 pcs./pack   | pack   | 2  | 700.00    | 1,400.00  |  |  |
| 19 | reusable syringe filter holder             | reusable syringe filter holder, 25mm, polystyrene                                      | pcs    | 20 | 350.00    | 7,000.00  |  |  |
| 20 | Glass Screw Top Headspace Vial and Cap Kit | 20 mL Glass Screw Top Headspace Vial and Cap Kits, 100 pcs/pack                        | pack   | 1  | 6,000.00  | 6,000.00  |  |  |

| Item No.         | Description   | Quantity | Unit     | Price  | Amount           | TOTAL QUOTED AMOUNT IN WORDS: |
|------------------|---|----------|----------|--------|------------------|-------------------------------|
| 21               | IV infusion set, 20 drops/mL, with roller clamp               | 30       | pcs      | 100.00 | 3,000.00         |                               |
| 22               | glassine bags 3 in. x 1 5/8 in. x 6 1/2 in., 100pcs./box/pack | 3        | box/pack | 300.00 | 900.00           |                               |
| 23               | Surgical scissors, stainless, 5 1/2, straight                 | 10       | pc       | 250.00 | 2,500.00         |                               |
| <b>TOTAL ABC</b> |   |          |          |        | <b>95,800.00</b> |                               |

Reviewed and Checked By:

  
**ENGR. MARK ANTHONY A. BADUA**  
 BAC 17163

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
**BUYER/END-USER**

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**. In the case of **EXPENDABLE SUPPLIES**, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of **NON-EXPENDABLE SUPPLIES** after acceptance by End-user of the delivered supplies.
- Delivery period within **15** calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

| Requirement  | Response (Section 52) | Registered Procurement Value (Section 53(a)) | Registered Procurement Value (Section 53(b)) | Registered Procurement: Scientific, Technical, or Ancillary Services (Section 53(c)) | Registered Procurement: Emergency Services (Section 53(d)) |
|--|-----------------------|--|--|--|--|
| 1 Mayor's Business Permit  | /                     | /  | /  | /  | /  |
| 2 PhilGEPS Registration Number   | /                     | /  | /  | /  | /  |
| 3 Professional license/ CV (consulting services)                           | /                     | /  | /  | /  | /  |
| 4 PCAB License (for infrastructure)  |                       | FOR ABC'S ABOVE 50K                          |  |  | FOR ABC'S ABOVE 50K  |
| 5 Income / Business tax returns (except for government agencies as lessor) |                       | FOR ABC'S ABOVE 50K                          |  |  | FOR ABC'S ABOVE 50K  |
| 6 Omnibus Sworn Statement  |                       |  |  |  |  |
| 7 NFCC for Infrastructure with ABC above Ph500k                            |                       |  |  |  |  |

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_

Signature over Printed Name of Position: \_\_\_\_\_