



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)

UPLBCAFS LGRTS
La Granja Research and Training Station
Vat Reg TIN: 000-965-915-000

UPLB BAC SECRETARIAT
BY: _____ DATE: 10/09/23
OCT 09 2023 - TIL IOAM
UPLB-RQ- 10-407-23-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ-LGRTS 2Q-034

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: 31 August 2023
Fund Code: RF9304021
MOP: Small Value Procurement
Contact No: (034) 713-5298 / 0917 504 8770
cafs-lgrts.uplb@up.edu.ph
Contact Person: MS. EVA C. GUINABO

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: Freight on Board Destination point is at La Granja Research and Training Station, La Carlota City, Negros Occidental 6130.

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Brake Shoe Lining	BRAKE SHOE LINING, size: 5 1/2"x8"	pc	8	750.00	6,000.00				
2	Brake Shoe Rear	BRAKE SHOE REAR for Toyota Hi-Ace Commuter Van	set	1	1,900.00	1,900.00				
3	Brake Shoe Relining	BRAKE SHOE RELINING, size: 3"x17"	pc	4	1,100.00	4,400.00				
4	Break Pad	BREAK PAD, front bendix DS12330	set	2	1,400.00	2,800.00				
5	Cross Joint	CROSS JOINT #GUIS-54R	pc	4	1,000.00	4,000.00				
6	Cross Joint	CROSS JOINT, size: 5"x1 5/8"	set	2	2,200.00	4,400.00				
7	Exterior Front	EXTERIOR FRONT TIRE, size: 380/70 R24	pc	1	34,000.00	34,000.00				
8	Exterior Rear	EXTERIOR REAR TIRE with inner tube, size: 18.4x34 480/70 R34	pc	1	52,000.00	52,000.00				
9	Exterior Tire	EXTERIOR TIRE, roadlog, size: 8.25x20	pc	2	15,000.00	30,000.00				
10	Fuel Filter	FUEL FILTER #FC158	pc	2	700.00	1,400.00				
11	Head Light	HEAD LIGHT WITH HOLDER, 24Volts	pc	2	650.00	1,300.00				
12	Oil Filter	OIL FILTER #C101	pc	1	450.00	450.00				
13	Oil Seal	OIL SEAL #9-09924-470-0	pc	4	900.00	3,600.00				
14	Plow Bearing	PLOW BEARING OUTER #32209	pr	2	2,200.00	4,400.00				
15	Plow Bearing	PLOW BEARING OUTER #32215	pr	2	2,800.00	5,600.00				
16	Rubber Cap	RUBBER CAP, ring-type, size: 1 5/8"	pc	10	100.00	1,000.00				
17	Rubber Cap	RUBBER CAP, ring-type, size: 2"	pc	10	110.00	1,100.00				

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18	Spark Plug	SPARK PLUG	pc	4	150.00	600.00				
19	Stud Bolt	STUD BOLT WITH NUT, size: 12mmx2"	pc	10	150.00	1,500.00				
20	Wheel Cylinder Assembly	WHEEL CYLINDER ASSEMBLY, rear, size: 5 5/8"x2 5/8"	set	2	2,500.00	5,000.00				
Delivery is at La Granja Research and Training Station, La Carlota City, Negros Occidental 6130.										
TOTAL ABC						165,450.00				
RFQ PPMP 2023, Non-Common, Revolving Fund 9304021, LGRTS/CAFS - 2Q VEHICLE PARTS AND ACCESSORIES							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

ENGR. JON NEEL L. BERNARDO
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

MR. MARK JOSEPH T. GARCIA
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interdictions, encasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No.: _____

Fax No.: _____

Signature over Printed _____

Name of Representative: _____

Email Address: _____

Position: _____

Date: _____

Revised 6 June 2018; JOINT BAC RESOLUTION NO. R-006-18