



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Ugnayan ng Pahinungod

UPLB BAC SECRETARIAT
BY: _____ DATE: 10/9/23
OCT 09 2023 - TIL 10AM
UPLB-RQ- 10-410-23-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date: Sept. 29, 2023
Fund Code: 9178001 A303-11
MOP: Small Value
Procurement
Contact
No: (049) 536-0505
Contact
Person: GERTRUDES S.
MAMARIL

Please quote your lowest price on the item/s listed below, subject to the General
Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon
7. Others: _____

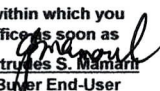
ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Catering Services	Buffet: Day 1, breakfast-Tapsilog, coffee/hot choco, and bottled water (500 ml) @	pax	80	180.00	14,400.00				
2		Buffet: Day 1, Am snacks- Pansit guisado, canned juice (350 ml) and sinukmani@ 120/pax Oct. 14, 2023	pax	80	120.00	9,600.00				
3		Buffet: Day 1 Lunch-Rice, Chicken teriyaki, veg. salad, Soda (500 ml) and fresh fruits @250/pax Oct. 14, 2023	pax	80	250.00	20,000.00				
4		Buffet: Day 1 PM Snacks: Pasta with garlic bread, iced tea (Timpla) @120/pax Oct. 14, 2023	pax	80	120.00	9,600.00				
5		Buffet: Day 1 Dinner-Rice, Pork sinigang, shanghai, bottled water(500 ml)	pax	80	250.00	20,000.00				

6		Buffet: Day 2 Breakfast: Longsilog, pandesal, coffee/hot choco & bottled water (500 ml) Oct. 15, 2023 @ 180.00/pax	pax	80	180.00	14,400.00			
7		Buffet: Day 2 am snacks: Clubhouse sandwich and canned pine apple juice (350 ml) @ 120.00/pax Oct. 15, 2023	pax	80	120.00	9,600.00			
8		Buffet: Day 2 Lunch- Rice, Pork menudo, shanghai, lemon cucumber juice (Timpla) and fresh fruits Oct.	pax	80	250.00	20,000.00			
9		Buffet: Day 2 PM Snacks -Bilo-bilo0, chicken sandwich and bottled water (500 ml) Oct. 15, 2023 @ 150/pax	pax	80	120.00	9,600.00			
10		Buffet: Dinner-Rice, Pork adobo, lumpiang Shanghai, Lemon cucumber honey juice (Timpla)& fresh fruits Oct. 18, 2023	pax	60	250.00	15,000.00			
11		Dinner packed, Rice, fried Chicken veggies, Iced tea (Timpla) and dessert @ 180.00/pax	pax	40	180.00	7,200.00			
Lumpsum Award					TOTAL ABC	P149,400.00			
Purpose: Volunteers Camp, Orientation and Workshop							TOTAL		

Reviewed and Checked By:

Lea C. G. 
BAC TWO

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as


Gertrudes S. Mamani
Buyer End-User

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized

Requirements for Suppliers (GPPB Resolution No. 21-2017)

Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)

1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration	/	/	/	/	/
3 Professional license/ CV	/	/	/	/	/
4 PCAB License (for		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices
Name of the Company: _____

Address: _____

Tel. No. : _____

Signature over _____

Fax No. : _____

Printed Name _____

Email Address: _____

of _____

Position: _____

Date: _____