

UNIVERSITY OF THE PHILIPPINES LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

OCT 09 2023 - IOAM

UPLB BAC SECRETARIAT BY: -> DATE: (0|5|23

Request for Quotation/ Bid Form (Printing Services) OFFICE OF THE VICE-CHANCELLOR FOR PLANNING & DEVELOPMENT

UPLB-RQ-	10-	417-23-GOODS
		SUBMISSION

UPLB-RQ-DEADLINE OF

		SUBMISSION:	
Suppliers Name:	Date	September 20,2023	
	Fund Code: MOP:	TF-8233300	
	Contact No:	536-2748	
	Contact Person	Joanne s. Alcantara	

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- Quotations exceeding the Appoved Budget for Contract shall be rejected.
- 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- 7. Others:

	Brand New Steel Cabinet: 2 door			CONTRACT	BUDGET OF THE CONTRACT	technical specifications of their offer against each of the individual parameters of each requirements	PRICE	PRICE	blank, For BAC/ Evaluators only)
Steel filling Cabinet	swing steel filling cabinet with swing metal doors Material: cold rolled steel plate (SPCC) Finish: Electrostatic Powder Coating Color: Dark Grey + white / Light grey Steel Thickness: gauge 20 External Dimensions(H*W*D): 1850*850*400(mm) Lock with 2 keys Inner parts: 4 shelves weight capacity per layer 20-25kgs READY ASSEMBLED Warranty: 1 year	un	2	14,000.00	28,000.00				
Steel filling Cabinet	Brand New 4 drawer steel Vertical filling cabinet, READY ASSEMBLED Gauge 20 thickness Material Cold Rolled Steel Powder Coated Central Lock, Anti-Tilt MEASUREMENTS 46W *62D *140Hcm Warranty: 1 year	un	5	9,400.00	47,000.00				
				TOTAL ABC	75,000.00				

Reviewed	and	Checked	By:

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

> alcontur DINNE S. ALCANTARA BUYER/ END-USER

TERMS AND CONDITIONS:

- 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- 2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- 3. Delivery period within __14___ calendar days.
- Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein
 UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- 6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
Mayor's/Business Permit	/	/	/	/	/
PhilGEPS Registration Number	/	/	/	/	/
Professional license/ CV (consulting services)		/		/	
PCAB License (for Infrastructure)		/			
Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE SOOK	/	/	FOR ABC'S ABOVE 50K
Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

			1
After having carefully re-	ad and accepted your General Conditions, I/We q	uote you on the Item at prices noted above.	
Address:		Tel. No. :	×
		Fax No. :	
Signature over Printed Name of Representative:		Email Address:	
Position:		Date:	



