



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
CVM

UPLB BAC SECRETARIAT  
BY: RS DATE: 10/12/23  
OCT 16 2023 - TIL 10AM  
UPLB-RQ- 10-447-23-GOODS  
DEADLINE OF SUBMISSION

UPLB-RQ- \_\_\_\_\_  
DEADLINE OF SUBMISSION: \_\_\_\_\_

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_

Date: Sept. 14, 2023  
Fund Code: 9383128  
MOP: SVP  
Contact No: 536-2728  
Contact Person: ROSIE N. DILAG

Please quote your lowest price on the Item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Automatic pipettor	single Variable volume; 20-200ul	pc	3	10,000.00	30,000.00				
2	Bacteria	Lyophilized ampoule, Bordetella bronchiseptica Clostridium perfringens Enterococcus faecalis Aspergillus fumigatus Microsporium gypseum Trichophyton mentagrophyte, Pasteurella multocida	pc	7	6,000.00	42,000.00				
3	Rabbit coagulase plasma	Lyophilized, 10 vials x 3ml	set	1	15,000.00	15,000.00				
<b>TOTAL ABC</b>						<b>87,000.00</b>				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

Michelle Ann Bunquin  
MICHELLE ANN BUNQUIN  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Rosie N. Dilag  
ROSIE N. DILAG  
BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-User.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1. REQUIREMENTS	/	/	/	/	/
2. Mayor's/Business	/	/	/	/	/
3. PhilGEPS Registration	/	/	/	/	/
4. Professional license/	/	/	/	/	/
5. PCAB License (for Infrastructure)	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
6. Income / Business tax	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
7. Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
NFCC for Infrastructure with ABC above Ph500k	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K

After  
Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signat: \_\_\_\_\_  
Position: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_

2023 08 - 034099



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS

Los Banos, Laguna, LA  
VAT Reg. TIN: 000-851-016-0000

**RECEIVED**  
AUG 31 2023

**Purchase Request**  
OFFICE OF THE VICE CHANCELLOR  
FOR ADMINISTRATION

Entity Name: UP Los Banos

Fund Cluster: 05

PPMP No.:

<b>Office/Section:</b> UPLB Veterinary of Paraclinical Sciences	<b>PR No.:</b> 148744	<b>Date:</b> Aug 18, 2023
	<b>Responsibility Center Code:</b> LB03082001 --	

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	Automatic Pipettor 20-200ul	3	10,000.00	30,000.00
	pc	Automatic Pipettor 50-10000ul	2	20,000.00	40,000.00
	pc	Bacteria	7	6,000.00	42,000.00
	set	Rabbit Coagulase Plasma	1	15,000.00	15,000.00
<b>Grand Total</b>					<b>127,000.00</b>

**Purpose:**  
For laboratory class use

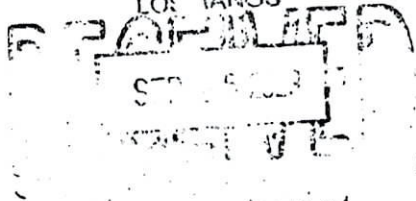
<b>Signature:</b>	<b>Requested by:</b> <i>[Signature]</i> 21 Aug 23 Fernandez Colorado, Dr. Cherry	<b>Approved by:</b> <i>[Signature]</i> Bello, Assoc. Prof. Rolando Trinidad
<b>Printed Name:</b>	Pambid	Vice-Chancellor
<b>Designation:</b>	Chair	

MARIA AMELITA C. ESTACIO  
Dean

For Small Value  
Procurement

For PhilGEPS  
Posting

UNIVERSITY OF THE PHILIPPINES  
LOS BANOS



UPLB BIDS AND AWARD COMMITTEE  
RECOMMENDING APPROVAL  
ACTION

SEP 05 2023

BY: *[Signature]*

APPROVED/DISAPPROVED

*[Signature]* 07 SEP 2023  
**ROLANDO T. BELLO**  
Vice-Chancellor for Administration