



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
AGRICULTURAL SYSTEM INSTITUTE

UPLB BAC SECRETARIAT

BY: J DATE: 10/12/23

OCT 16 2023 - <sup>TH</sup> 10AM

UPLB-RQ- 10-451-23-GOODS

DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: October 11, 2023  
Fund Code: 9390121  
MOP: Small Value Procurement  
Contact No: 5363229  
Contact: Jervin C. Aquino

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of such requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Laptop Computer	BRANDED AND BRAND NEW 16" WUXGA IPS 300 NITS, Intel Core i5-12450H CPU 8GB LPDDR5 4800, Storage: 512G SSD 2242 NVME, Integrated Graphics 1080P Camera, Backlit Keyboard WIFI 6, 11AX+BT, 56.6 WH Battery Speakers : Stereo speakers, 2W x2, optimized with Dolby Audio Microphone : 2x, Array Windows 11 Home SL (w/ Microsoft Office Home and Student 2021) Accessories: Laptop Bag 3 years premium care warranty	un	2	49,000.00	98,000.00				
2	Desktop Computer	BRANDED AND BRAND NEW Processor: Intel Core i3-12100, 4C (4P + 0E) / 8T, P-core 3.3 / 4.3GHz, 12MB or higher RAM: 2x 4GB_DDR4_3200_UDIMM Storage: 512GB SSD M.2 2280 PCIe 4.0x4 NVMe Graphics: INTEGRATED_GRAPHICS WLAN + Bluetooth: WLAN_2X2AX+BT_MOW Maincase: SFF (7.4L) Keyboard: USB keyboard Mouse: USB_mouse OS: Windows 11 Home Office: Home & Student 2021 Monitor : 21.5" VGA + HDMI Front Ports 2x USB 3.2 Gen 1 1x USB-C 3.2 Gen 1 (support data transfer and 5V@3A charging) 1x card reader 1x headphone / microphone combo jack (3.5mm) 1x microphone (3.5mm)  Rear Ports 2x USB 2.0 2x USB 3.2 Gen 1 1x VGA 1x HDMI 1.4 1x Ethernet (RJ-45) 1x power connector All peripherals must be of the same brand; 3 years on parts & services	un	2	49,000.00	98,000.00				
TOTAL ABC						196,000.00				
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:   
Jeffrey L. Magnata  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
**JERVIN C. AQUINO**  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

- 1 Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission
- 2 In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies
- 3 Delivery period within   7   calendar days
- 4 Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- 5 UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University
- 6 Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.6)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_ Tel. No. : \_\_\_\_\_

Signature over Printed \_\_\_\_\_ Fax No. : \_\_\_\_\_

Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_