

**UNIVERSITY OF THE PHILIPPINES****LOS BANOS**

Los Banos, IV-A

VAT Reg. TIN. 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)
OFFICE OF THE COLLEGE SECRETARY - CAS****UPLB BAC SECRETARIAT**BY: DATE: 10/13/23**OCT 17 2023 - TIL 10AM****UPLB-RQ- 10-451-23-GOODS****DEADLINE OF SUBMISSION****UPLB-RQ-****DEADLINE OF
SUBMISSION:**

Suppliers Name: _____

Date **September 28, 2023**Fund Code: **9390123**MOP: **Small Value Procurement**Contact No: **5362435**Contact Person: **RHONA F. ANENIAS****Please quote your lowest price on the item/s listed below, subject to the General Conditions below.**

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.)
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
7. Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Printer	Branded and brand new, Multifunction Printer, Print, Scan, Copy, Fax with ADF Printing Technology: Print Method: inkjet, Piezoelectric Printer Language: ESC/P-R, ESC/P Raster Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow) Maximum Resolution: 5760 x 1440 dpi Print Speed: Photo Default - 10 x 15 cm / 4 x 6 ": Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless) Draft, A4 (Black / Colour): Up to 33 ppm / 15 ppm ISO 24734, A4 Simplex (Black / Colour): Up to 10 ipm / 5.0 ipm First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec Copying: Maximum Copies from Standalone: 99 copies Reduction / Enlargement: 25 – 400 % Maximum Copy Resolution: 600 x 600 dpi Maximum Copy Size: Legal	pc	4	15,000.00	60,000.00				

ISO 29183, A4 Simplex Flatbed (Black / Colour): Up to 7.7 ipm / 3.8 ipm

Scanning:

Scanner Type: Flatbed colour image scanner

Sensor Type: CIS

Optical Resolution: 1200 x 2400 dpi

Maximum Scan Area: 216 x 297 mm

Scanner Bit Depth (Colour): 48-bit input, 24-bit output

Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output

Scanner Bit Depth (Black & White): 16-bit input, 1-bit output

Scan Speed:

Scan Speed (Flatbed / ADF (Simplex)):

200dpi, Black: 12 sec / Up to 4.5 ipm

200dpi, Colour: 29 sec / Up to 4.5 ipm

ADF Specifications:

Support Paper Thickness: 64 – 95 g/m2

Paper Capacity: 30 pages (A4), 10 pages (Legal)

Fax Function:

Type Of Fax: Walk-up black-and-white and colour fax capability

Receive Memory / Page Memory: 1.1 MB, Page memory up to 100 pages

Error Correction Mode: ITU-T T.30

Fax Speed (Data Transfer Rate): Up to 33.6 kbps, Approx. 3 sec/page

Fax Resolution: Up to 200 x 200 dpi

Transmission Paper Size (Flatbed): Letter, A4

Transmission Paper Size (ADF): A4, Letter, 8.5 x 13", Legal, Oficio 9, Mexico-Oficio, Indian-Legal

Receiving Paper Size: A4, Letter, Legal

Speed Dial / Group Dial: Up to 100 numbers, 99 groups

Fax Features: PC Fax (Transmission / Receive), Automatic Redial, Address book, Broadcast Fax (Mono Only), Transmit Reservation, Polling Reception

Paper Handling:

Number of Paper Trays: 1

Standard Paper Input Capacity:

Up to 100 sheets of Plain paper (80 g/m2)

Up to 20 sheets of Premium Glossy Photo Paper

Output Capacity:

Up to 30 sheets of Plain Paper (80 g/m2)

Up to 20 sheets Premium Glossy Photo Paper

Paper Size: Legal (8.5 x 14"), Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 5 x 8", 4 x 6", Envelopes: #10, DL, C6

Print Margin : 0 mm top, left, right, bottom via custom settings in printer driver *3

Mobile and Cloud Solutions:

Connect Features: iPrint, Email Print, Remote Print Driver

Other Mobile Solutions: Apple AirPrint, Epson Smart Panel, Mopria Print Service

Operating System Compatibility: Windows and MacOS

Rated Voltage: AC 220 – 240 V

Rated Frequency: 50 – 60 Hz

Interface:

USB: USB 2.0

Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct

Network Protocol: TCP/IPv4, TCP/IPv6

Network Management Protocols: SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD

Control Panel: LCD Screen: 1.44" Colour LCD

Application/driverCD, introductory inks and usb data cable included;

Officially sealed upon inspection;

Warranty: 2 years on repair, parts and services.

2	Wireless Router	Branded and brand new, Wireless Routers Wireless Standards: Compatible with 802.11ax/ac/a/b/g/n Wi-Fi standards WiFi Speeds: 1201 Mbps (5 GHz) + 574 Mbps (2.4 GHz) Reception Sensitivity: 11g 6Mbps: -96dBm 11g 54Mbps: -78dBm 11n HT40 MCS7: -74dBm 11n HT20 MCS7: -77dBm 11a 6Mbps: -94dBm 11a 54Mbps: -76dBm 11ac VHT20 MCS8: -71dBm 11ac VHT40 MCS8: -68dBm 11ac VHT80 MCS8: -65dBm Transmission Power: 2.4 GHz < 20dBm (EIRP), 5 GHz < 23dBm (EIRP) Wireless Security: WPA-PSK / WPA2-PSK/ WPA3 wireless encryption Wireless Functions: Enable/Disable Wireless Radio, WMM SoftwareWAN Type: Dynamic IP/Static IP/PPPoE/L2TP/PPTP Management: Access Control, Local Management and Remote Management DHCP: Server, DHCP Client List NAT Forwarding: Port Forwarding, Port Triggering, UPnP, DMZ Firewall Security: SPI Firewall, IP and MAC Address Binding Guest Network: 2.4 GHz Guest Network, 5 GHz Guest Network VPN Passthrough: OpenVPN, PPTP supported Interfaces: 1x Gigabit WAN Port + 3x Gigabit LAN Ports Button: Reset/WPS Button Antenna Type: 4x 5 dBi Fixed Omni-Directional Antennas UTP Patch Ethernet Cable, Power Adapter and Quick Installation Guide included; Officially sealed upon inspection; Warranty: 1 year on parts and services.	pc	1	2,000.00	2,000.00				
					TOTAL ABC	62,000.00	TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

MARK EFRAN GIRONELLA
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

RHONA F. ANENIAS
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**. In the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty** (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

	REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1	Mayor's/Business Permit	/	/	/	/	/
2	PhilGEPS Registration Number	/	/	/	/	/

3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:
Address:
Signature over
Printed Name of
Position:

Tel. No. :
Fax No. :
Email Address:
Date: