



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, WA
VAT Reg TIN: 000-854-005-00004

Request for Quotation/ Bid Form (Technical Specifications)
DEPARTMENT OF SOCIAL SCIENCES, CAS

UPLB BAC SECRETARIAT
BY: _____ DATE: 10/10/23
OCT 17 2023 - TIL ICAM
UPLB-RQ- 10-458-23-GOODS
DEADLINE OF SUBMISSION

Suppliers Name: _____

Date: October 04, 2023
Fund Code: 9390123
MOP: NP 53.9 - Small Value Procurement
Contract No: 536-2440
Contact Person: Ronaldo M. Vibal

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or fees payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer.
 - Quotation through telex/ email is acceptable. Winning bidder shall submit original signed RO before issuance of Purchase order (P.O.)
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	CATERING SERVICES	AM Snack + Lunch Only -- Packed -- (November 06, 2023) AM Snack: Clubhouse sandwich + Bottled water, 350 ml Lunch Only: Rice, Chicken/Pork; Mixed vegetables, Dessert + Mineral water, 350 ml	pax	40	260.00	10,400.00				
2		AM Snack + Lunch Only -- Packed -- (November 13, 2023) AM Snack: Burger sandwich + Soda, 290 ml Lunch Only: Rice, Chicken/Pork; Mixed vegetables, Dessert + Mineral water, 350 ml	pax	40	260.00	10,400.00				
3		Lunch Only -- Packed -- (November 13, 2023): Rice, Beef, Mixed Vegetables, Dessert + Mineral water, 350 ml	pax	200	180.00	36,000.00				
4		AM Snack + Lunch Only -- Packed -- (November 20, 2023) AM Snack: Sotanghon, Puto + Soda, 290 ml Lunch Only: Rice, Chicken/Pork; Mixed vegetables, Dessert + Mineral water, 350 ml	pax	25	260.00	6,500.00				
5		Lunch Only -- Plated/Assisted Buffet -- (November 20, 2023) --Rice, Chicken/Pork; Mixed vegetables, Dessert + Mineral water, 350 ml	pax	15	250.00	3,750.00				
6		PM Snack Only -- Packed -- (November 20, 2023) -- Pasta, Toasted bread + Soda, 290 ml	pax	150	80.00	12,000.00				
7		PM Snack Only -- Packed -- (November 24, 2023) -- Pasta, Turonitos + Soda, 290 ml	pax	200	80.00	16,000.00				
8		Package 1: AM + PM Snack + Lunch Only -- Packed -- (November 27, 2023) AM Snack: Pancit, Puto + Bottled water, 350 ml Lunch: Rice, Chicken/Pork, Mixed vegetables, Dessert + Bottled water, 350 ml PM Snack: Tuna basil pasta + Soda, 290 ml	pax	40	340.00	13,600.00				
					TOTAL ABC	108,650.00				

Reviewed and Checked By:

DIANA U. VASQUEZ
BAC

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated.

Ronaldo M. Vibal
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to ensure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarded for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any alterations, assurance, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement: Small	Negotiated Procurement: Lease of	Negotiated Procurement: Scientific, Scholarship or	Negotiated Procurement:
1. Mayor's/Business Permit	/	/	/	/	/
2. PhilGEPS Registration Number	/	/	/	/	/
3. Professional license/ CV (consulting services)	/	/	/	/	/
4. PCAH License (for Infrastructure)	/	/	/	/	/
5. Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE	/	/	FOR ABC'S
6. Omnibus Sworn Statement	/	FOR ABC'S ABOVE	/	/	FOR ABC'S
7. INICC for Infrastructure with ABC above P500K	/	/	/	/	FOR ABC'S

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: _____
Signature over Printed Name of Representative: _____
Position: _____

Tel No: _____
Fax No: _____
Email Address: _____
Date: _____