

## UNIVERSITY OF THE PHILIPPINES

LOS BANOS Los Banos, IV-A VAT Reg. TiN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)

U.P. RURAL HIGH SCHOOL

BY: DATE: 10/16/28 UCT 2 0 2023 - TIL

UPLB-RQ-10-461-28-G0008

**UPLB BAC SECRETARIAT** 

UPLB-RQ-DUNE OF SUBMISSION

DEADLINE OF SUBMISSION:

uppliers Name:	Date	September 13, 2023
	Fund Code:	R011500
	MOP:	NP-53.9 Small Value Procurement
	Contact No:	559-3821
	Contact Person	Mara Dulce T. Maligalig mtmaligalig@up.edu.ph

## Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be type-written or in print and properly accomplished. Do not leave blank entries, put N/A
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.

  3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.

  4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- Cuotations exceeding the Approved Budget for Contract shall be rejected.
   Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation 7. Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	ατγ	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must date here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank, For BAC/ Evaluators only)
1	Catering Services	Package 1 - AM + PM snack + Lunch (plated/buffet)  AM: Pancit bihon/furon halo-halo and calamansi juice (240ml); Lunch: Steamed rice, pork with mushroom, chopseuy, fruit salad and bottled water (350ml);  PM: baked macaroni with garlic bread and orange Juice (240ml) for Strategic Planning and Performance Evaluation in October 26, 2023.	pax	65	450.00	29,250.00				
2	Catering Services	Package 1 - AM + PM snack + Lunch (plated/buffet) AM: Pancit malabon, puto and orange juice (240ml); Lunch: Steamed rice, rellenong bangus,lumpiang gulay hubad, buko pandan and bottled water (350ml); PM snacks: carbonara, garlic bread and pineapple juice (can -240ml) for Strategic Planning and Performance Evaluation in October 27, 2023.	pax	65	450.00	29,250.00				
			1		TOTAL ABO	58,500.00				
							TOTAL QUOTED AMOUNT	IN WORDS:		

B<sub>3</sub>atas

nt price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your Please quote at your govern quotation in the office as soon as possible on or before the deadline stated here

ulce I. Maligalig

## TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission
- 2. In order to savue that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE. SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

  3. Defivery period within 14 calendar days.

- 4. Award of contract shall be made to the lowest quotation with complies with the technical specifications, and other terms and condition stated herein 5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

  5. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representations.

REQUIREMENTS	Shopping (Section 52)	Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Procurement- Emergency (Section 53.2)
Mayor's/Business Permit	1	1	/	/	1
PhilGEPS Registration Number	/	/	/	,	/
Professional license/ CV (consulting services)	endergred by	1	Secretary Control	,	100740000
PCAB License (for Infrastructure)		/			
Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	,	FOR ABC'S ABOVE 50K
Omnibus Swom Statement		FOR ABC'S ABOVE SOK			FOR ABC'S ABOVE 500K
NFCC for Infrastructure with ABC above Ph500k	30.5	/	All Superior		FOR ABC'S ABOVE 50K

Address:	Tel. No. :	
	Fax No. :	
Signature over Printed lame of	Email Address:	
Position:	Date.	