



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)

BIOMECH

UPLB BAC SECRETARIAT
 BY: _____ DATE: 10/20/23
 OCT 24 2023 - 10AM
 UPLB-RQ- 10-471-23-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF

Suppliers Name: _____

Date: October 09, 2023

Fund Code: N8-360-32

MOP: Small Value Procurement

Contact No: 9123058884

Contact Person: Caryl Ann S. Gatchalian

csgatchalian@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small> | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small> |
|----------|--------------------------|--|-----------------|-----|--|---|---|-------------------|--------------------|--|
| 1 | Desktop Computer | Branded and brand new, Processor: Intel Core i5-12400F or Advance Generation Model; Memory: 8 GB DDR4, 3200 MHz or higher Storage: 1 TB HDD + 256GB M.2 NVME PCIE SSD or higher Graphics: GeForce GT730 2GB GDDR5 730 or advance; Keyboard AND MOUSE: Wired, USB; Operating System: Licensed Windows 11, 64bit, English; Connectivity: Intel Wi-Fi 6 2x2 (Gig+) and Bluetooth or higher; Display: 24", Full HD (1080p) 1920 x 1080 at 75 Hz, VA Panel, HDMI + VGA, with HDMI data cable included; Required Ports: 1 x USB 3.2 Gen 1 port 1 x USB 3.2 Gen 1 Type-C port 2 x USB 2.0 ports 1 x HDMI 1.4b port | un | 1 | 69,881.82 | 69,881.82 | | | | |

| | | | | | | | | |
|--|--|--|--|------------------|--------------------------------------|--|--|--|
| 1 x DisplayPort 1.4 port 1 x RJ-45 Ethernet port 1 x AC power-supply port 1 x Kensington Cable Lock Expansion Slots: 3 x SATA 3.0 ports 1 x PCIe x16 slot 1 M.2 2230/2280 slot for PCIe solid-state drive All peripherals must be of the same brand; Warranty: 3 years on parts and services. | | | | | | | | |
| TOTAL ABC | | | | 69,881.82 | | | | |
| | | | | | TOTAL QUOTED AMOUNT IN WORDS: | | | |

Reviewed and Checked By:

Mark Efrain M. Gironella
 Mark Efrain M. Gironella
 TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Caryl Ann S. Gatchalian
 Caryl Ann S. Gatchalian
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of 3** years for durable goods.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement (Section 53.9) | Negotiated Procurement- Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement- Emergency (Section 53.2) |
|--|-----------------------|--|---|--|--|
| 1 Mayor's/Business Permit | / | / | / | / | / |
| 2 PhilGEPS Registration Number | / | / | / | / | / |
| 3 Professional license/ CV (consulting services) | | / | | / | |
| 4 PCAB License (for Infrastructure) | | / | | | |
| 5 Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 500K | / | / | FOR ABC'S ABOVE 50K |
| 6 Omnibus Sworn Statement | | FOR ABC'S ABOVE 50K | | | FOR ABC'S ABOVE 500K |
| 7 NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S ABOVE 50K |

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over: _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____