



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 006-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
ACCOUNTING OFFICE

UPLB BAC SECRETARIAT
BY: _____ DATE: 10/20/23
OCT 24 2023 - TIL 10AM
UPLB-RQ-10-492-23-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ-27261

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: October 20, 2023
Fund Code: _____
MOP: COMPETITIVE BIDDING
Contact No: 591-0173
Contact Person: Violanta, Rhodora P.

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

RFQ 2020 Non-Catalog, 8276700, ACCOUNTING OFFICE/OVCA - INFORMATION TECHNOLOGY 2nd Qtr

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Printer	<p>Branded and brand new, Multifunction Printer, FUNCTIONS: Print, Scan, Copy, Fax PRINTER TYPE: Inkjet Printer PRINT SPEED: Up to 28.0 (Mono) / 28.0 (Color) ipm FPOT: 4.4 (Mono) / 4.6 (Color) Seconds PAPER TYPE: Plain Paper, Inkjet Paper (coated paper), Glossy Paper, Recycled Paper PAPER SIZE: A4, Letter, Executive, B5, A3, Ledger, B4, Legal, Mexican Legal, India Legal, Folio, A5, B6, A6, C5 Envelope, Com-10, DL Envelope, Monarch, Photo(10x15cm/4x6&quot;), Photo-L(9x13cm/3.5x5&quot;), Photo-2L(13x18cm/5x7&quot;), Indecard(13x20cm/5x8&quot;) (B5, B4 and B6 size paper are supported only in some countries.) MAXIMUM PAPER CAPACITY: Up to 250 sheets of 80 gsm plain paper Print RESOLUTION: Up to 1200 x 4800 dpi PRINTING WIDTH: A3: 291mm/297 mm (With Border/Borderless), Ledger: 273.4mm/279.4mm(With Border/Borderless) BORDERLESS: A4, Letter, A3, Ledger, A6, Photo(10x15cm/4x6&quot;), Photo-L(9x13cm/3.5x5&quot;), Photo-2L(13x18cm/5x7&quot;), Indecard(13x20cm/5x8&quot;); 2-SIDED - PAPER TYPE: Plain Paper, Recycled Paper 2-SIDED - PAPER SIZE: A3, Ledger, B4 (JIS), Legal, Mexico Legal, India Legal, Folio, A4, A5, Letter, Executive, B5 (JIS), B6 (JIS) Print Media: PAPER INPUT - PAPER TRAY #1 - PAPER TYPE: Landscape: A4, Letter, Executive, B5(JIS) Portrait: A3, Ledger, Legal, Folio, B4(JIS), A5, B6(JIS), A6, Photo(4x6&quot;), Indecard(5x8&quot;), Photo-L(3.5x5&quot;), Photo-2L(5x7&quot;), Com-10, DL Envelope, Monarch. C5, Mexico Legal, India Legal: (B6(JIS), B5(JIS) and B4(JIS) size paper are supported only in some countries.) PAPER INPUT - PAPER TRAY #1 - MAXIMUM PAPER CAPACITY: Up to 250 sheets of 80 gsm plain paper PAPER INPUT - MANUAL FEED SLOT - PAPER TYPE: Landscape: A4, Letter, Executive, B5(JIS) Portrait: A3, B4(JIS), Ledger, Legal, Folio, A5, B6(JIS), A6, Photo(10x15cm/4x6&quot;), Indecard(13x20cm/5x8&quot;), PAPER INPUT - MANUAL FEED SLOT - MAXIMUM PAPER CAPACITY: Up to 1 sheet ADF INPUT PAPER TRAY MAXIMUM PAPER CAPACITY: Up to 50 sheets of 80 gsm Plain Paper PAPER OUTPUT: Up to 100 sheets of 80 gsm Plain Paper (Up to A4/Letter) Up to 50 sheets of 80 gsm Plain Paper (Over A4/Letter) Document Sizes: SCANNER MAXIMUM DOCUMENT SIZE: FB: 295mm x 429.8mm ADF: 295mm x 429.8mm Copy COLOUR: Yes MONOCHROME: Yes COPY WIDTH: A4 (ADF/FB): 291 mm LETTER (ADF/FB): 273.4 mm MULTIPLE COPIES: Up to 999 pages ENLARGE/REDUCE: 25% to 400% (In increments of 1%) RESOLUTION: Print: Up to 1,200 x 4,800 dpi</p>	unit	3	29,000.00	87,000.00				

		<p>Scan(Color): Up to 600 x 600 dpi (FB), Up to 300 x 600 dpi (ADF) Scan(Mono): Up to 600 x 600 dpi (FB/ADF) 2-SIDED - PAPER TYPE Plain Paper, Recycled Paper 2-SIDED - PAPER SIZE: Ledger, Legal, Folio, Letter, A3, A4, A5, Mexico Legal, India Legal Connectivity: USB 2.0; IEEE 802.11b/g/n (Infrastructure) IEEE 802.11g/n (Wi-Fi Direct) Scan: COLOUR SCANNING: Yes MONOCHROME: Yes COLOUR DEPTH - INPUT: 48 bit colour processing COLOUR DEPTH - OUTPUT: 24 bit colour processing GREYSCALE - INPUT: 16 bit colour processing GREYSCALE - OUTPUT: 8 bit colour processing RESOLUTION - INTERPOLATED: Up to 19,200 x 19,200 dpi (interpolated) (Windows Only) RESOLUTION - SCANNER GLASS: Up to 1200 x 2400 dpi RESOLUTION - ADF: Up to 600 x 600 dpi SCANNING WIDTH - SCANNER GLASS: Up to 295 mm SCANNING WIDTH - ADF: Up to 295 mm SCANNING LENGTH - SCANNER GLASS: Up to 429.8 mm SCANNING LENGTH - ADF: Up to 429.8 mm Fax: COMPATIBILITY: ITU-T Group - Super G3 MODEM SPEED: 33.6 Kbps SCANNING WIDTH (SINGLE-SIDED DOCUMENT): Up to 288 mm (A3) PRINTING WIDTH: Up to A3: 291mm Ledger: 273.4mm GREYSCALE - MONO: 8 bit GREYSCALE - COLOUR: 24 bit RESOLUTION (HORIZONTAL): 203 dpi RESOLUTION (VERTICAL) - STANDARD - MONO: 98 dpi RESOLUTION (VERTICAL) - STANDARD - COLOUR: 196 dpi ADDRESS BOOK: Yes GROUPS: Up to 6 groups BROADCASTING: 250 locations SPEED DIAL: 200 locations DISPLAY: 2.7 TFT Color LCD MEMORY CAPACITY: 256 MB Weight: 19.8 kg POWER SOURCE: 220-240V AC 50/60Hz Network: WIRELESS NETWORK SECURITY: WEP 64/128 bit, WPA-PSK (TKIP/AES), WPA2-PSK (TKIP/AES), WPA3-SAE (AES) *Wi-Fi Direct supports WPA2-PSK (AES) only. WIRELESS SETUP SUPPORT UTILITY - WPS: Yes Supported OS: Windows and MacOS; Application/driver/CD, Introductory ink cartridges and USB data cable included; Officially sealed upon inspection; Warranty: 2 years on repair, parts and services.</p>							
2	Printer	<p>Branded and brand new, Multifunction printer; Printer Type: Print, Scan, Copy Printing Technology: Print Method: Piezoelectric Printer Language: ESC/P-R, ESC/P Raster Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow) Maximum Resolution: 5760 x 1440 dpi Print Speed: Photo Default - 10 x 15 cm / 4 x 6 ": Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless) Draft, A4 (Black / Colour): Up to 33.0 ppm / 15.0 ppm ISO 24734, A4 Simplex (Black / Colour): Up to 10.0 ipm / 5.0 ipm First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec Copying: Maximum Copies from Standalone: 20 copies Maximum Copy Resolution: 600 x 600 dpi Maximum Copy Size: A4, Letter ISO 29183, A4 Simplex (Black / Colour): Up to 7.7 ipm / 3.8 ipm Scanning: Scanner Type: Flatbed colour image scanner Sensor Type: CIS Optical Resolution: 1200 x 2400 dpi Maximum Scan Area: 216 x 297 mm Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output Scan Speed: Flatbed (Black / Colour): Up to 11 sec / 28 sec Paper Handling: Number of Paper Trays: 1 Standard Paper Input Capacity: Up to 100 sheets of Plain Paper (80 g/m2) Up to 20 sheets of Premium Glossy Photo Paper Output Capacity: Up to 30 sheets of Plain Paper (80 g/m2) Up to 20 sheets of Premium Glossy Photo Paper Maximum Paper Size: 215.9 x 1200 mm Paper Sizes: Legal (8.5 x 14"), Indian-Legal (215 x 345 mm), 8.5 x 13",</p>	Unit	1	12,100.00	12,100.00			

Letter,
 A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7",
 5 x
 8", 4 x 6", Envelopes: #10, DL, C6
 Print Margin: 0 mm top, left, right, bottom via custom settings in printer
 driver*3
 Mobile and Cloud Solutions: Connect Features: iPrint, Email Print, Remote
 Print Driver
 Supported OS and Applications:
 Operating System Compatibility: Windows and macOS
 Electrical Specifications:
 Rated Voltage: AC 220-240 V
 Rated Frequency: 50-60 Hz
 Interface:
 USB 2.0
 Wi-Fi, Wi-Fi Direct
 Network Protocol: TCP/IPv4, TCP/IPv6
 Network Management Protocols: SNMP, HTTP, DHCP, APIPA, PING,
 DDNS,
 mDNS, SLP, WSD, LLTD
 Application/driverCD, introductory inks and usb data cable included;
 Officially sealed upon inspection;
 Warranty: 2 years on parts and services

TOTAL ABC 99,100.00

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

Mark Efraim Gironella
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.



BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within _____ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPR reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit:	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional License/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph600k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed Name of _____

Email Address: _____

Position: _____

Date: _____