

UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
 DEPARTMENT OF CHEMICAL ENGINEERING

UPLB BAC SECRETARIAT
 BY: _____ DATE: 11-30-23
 DEC 04 2023 ^{10am}
 UPLB-RQ- 11-406-23-243
DEADLINE OF SUBMISSION
 UPLB-RQ-

DEADLINE OF SUBMISSION: _____

Suppliers Name: _____

Date: November 23, 2023
 Fund Code: NR2123B
 MOP: SMALL VALUE PROCUREMENT
 Contact No: mfbarlaeta@up.edu.ph
ocmaravillas@up.edu.ph
 Contact Person: Michaela F. Barleta
Ohmar D. Maravillas

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accompanied. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION (Suppliers must state how the detailed technical specifications of their offer against each of the individual parameters of each requirements)	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank, For BAC/ Evaluators only)
1	Ethanol	Ethanol, Technical Grade, 20 L/canbuoy	cbu	29	₱2,280.00	66,120.00				
2	KOH	KOH, Technical Grade, 25kg/pack	pack	3	₱6,296.00	18,888.26				
3	Distilled water	Distilled Water, suitable for laboratory analyses, 20 L/canbuoy	cbu	15	₱2,368.72	35,545.74				
TOTAL ABC						120,554.00				

Reviewed and Checked By: John Carlo BAC TWG

TOTAL QUOTED AMOUNT IN WORDS: _____

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Michaela F. Barleta
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In Order to ensure that manufacturing process shall be controlled by supplier, a warranty security shall be required from the contractor/ vendor for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered materials.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.8)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholary or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhIGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABCS ABOVE 500k	/	/	FOR ABCS ABOVE 50k
6 Omnibus Sworn Statement		FOR ABCS ABOVE 50k	/	/	FOR ABCS ABOVE 50k
7 NFCC for Infrastructure with ABC above Ph500k		/	/	/	FOR ABCS ABOVE 50k

After having carefully read and accepted your General Conditions, We quote you on the item at prices noted above.

Name of the Company: _____
 Address: _____
 Signature over Printed Name of Representative: _____
 Position: _____

Tel. No. : _____
 Fax No. : _____
 Email Address: _____
 Date: _____