

UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-884-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
 OFFICE OF THE VICE CHANCELLOR FOR COMMUNITY AFFAIRS

UPLB BAC SECRETARIAT

BY: DATE: 11-13-23

NOV 20 2023 ^{5pm}

UPLB-RQ- 11-368-23-PES

DEADLINE OF SUBMISSION

UPLB-RQ- PR 160337
RFQ

**DEADLINE OF
SUBMISSION:**

Suppliers Name: _____

Date: November 09, 2023
 Fund Code: N837700
 MOP: Shopping
 Contact No: 536-3358
 Contact Person: JEFFERSON N. DEOMANO

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:**
1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 5. Quotations exceeding the Approved Budget for Contract shall be rejected.
 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 7. **Others**

1	Board	Infoboard: 4ft x 4ft Back to back; digital print on vinyl sticker; w/ acrylic cover mounted on GI Sheet Stand: 7ft Round/tubular GI Pipe with 2"ø; S40; painted w/ Baguio Green color epoxy enamel *Includes Installation	pc	2	32,500.00	65,000.00					
2	Labels	Tree/Plant labels: 4"x6", 1.2 mm stainless plate with laser engraved letters; attached to a wall using stainless sign hold bolt *Includes installation	pc	50	1,160.00	58,000.00					
						TOTAL ABC	123,000.00				
							TOTAL QUOTED AMOUNT IN WORDS:				

or Site Inspection: 14-15 Nov. 2023
see photo for reference
a site inspection certificate do end-user

Reviewed and Checked By: _____

 BAC T/VG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

JEFFERSON N. DEOMANO
 BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months. In the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interinations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PHIGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	/	/	/	/
6 Omnibus Sworn Statement	/	/	/	/	/
7 NFCC for Infrastructure with ABC above P1600k	/	/	/	/	/

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____
 Address: _____

 Signature over Printed Name of Representative: _____
 Position: _____

Tel. No. : _____
 Fax No. : _____
 Email Address: _____
 Date: _____