

Request for Quotation/ Bid Form (Technical Specifications)

CAPS Institute of Plant Breeding (IPB)

UPLB BAC SECRETARIAT  
BY: [Signature] DATE: 11-22-23  
NOV 28 2023 <sup>10am</sup>  
UPLB-RO 11-396-23-RES  
DEADLINE OF SUBMISSION

DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_

Date: August 26, 2023  
Fund Code: NS-365-21  
MOP: NP 53.9 SVP  
Contact No: JOSEPHINE R. GALICIA / jrgalicia2@up.edu.ph  
Contact Person: Legumes, IPB, UPLB

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of
- Quotation through facsimile is acceptable. Winning bidder shall submit original signed RO before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

ITEM NO.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Bidders must state here for detailed technical specifications of their offer, covering each of the individual components of each requirements.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
<b>Packaging supplies and Materials</b>										
1	Vacuum bag, customized	Vacuum bag, customized, 102 mm x 190 mm. 65 micron, 1000 pcs/pck	pck	4	3500.00	14,000.00				
2	Foil packets, customized	Foil packets, customized, 6"H x 5"W	pc	30000	5.25	157,500.00				
<b>TOTAL ABC</b>						<b>171,500.00</b>				
									<b>TOTAL QUOTED AMOUNT IN WORDS:</b>	

Reviewed and Checked By: [Signature]  
BAC TVG

[Signature]  
JOSEPHINE R. GALICIA  
BUYER/END-USER

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Vessel (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.8)	Negotiated Procurement- Emergency (Section 53.2)
1. Mayor's/Business Permit	/	/	/	/	/
2. PhilGEPS Registration Number	/	/	/	/	/
3. Professional license/ CV (consulting services)	/	/	/	/	/
4. PCAB License (for infrastructure)	/	/	/	/	/
5. Income / Business tax returns (except for government agencies as lessor)	/	/	/	/	/
6. Omnibus Sworn Statement		FOR ABC'S ABOVE 500K			FOR ABC'S ABOVE 50K
7. NFCC for Infrastructure with ABC above P1500K		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature over Printed Name of Position: \_\_\_\_\_

Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_