



UNIVERSITY OF THE PHILIPPINES

LOS BANOS  
Los Banos, IV-A

VAT Reg. TIN: 000-864-008-00004

Request for Quotation/ Bid Form (Technical Specifications)  
CSRF/BJL/2023/11

UPLB BAC SECRETARIAT  
BY: [Signature] DATE: 11-30-23  
DEC 04 2023 [Signature]  
UPLB-RQ- 11-408-23-123  
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Supplier Name:

Date: Nov. 23, 2023

Fund Code: 102824 - Direct Cost

MOP: SIOP/PTM

Contact No: 09817818824/ced@uplb.edu.ph

Contact Person: Carissa Marielle D. Poliquit

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBERS for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentation requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
  - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BIDDING OF THE CONTRACT	ESTIMATED TOTAL APPROVED BIDDING OF THE CONTRACT	OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank for BAC/Evaluators only)
1	Pipette set	Fully autoclavable and UV resistant Adjustable volume Body material has high tolerance to solvent corrosion and drop impact With lock mechanism in volume setting Factory calibrated Set includes: 0.1-2 ul pipette; 0.5-10 ul pipette; 2-20 ul pipette; 10-100 ul pipette; 100-1000 ul pipette; 1000-5000 ul pipette; Pipette stand Certificate from the manufacturer that the supplier is either authorized or exclusive distributor if the brand they are offering to guarantee after-sales support	set	1	90,000.00	90,000.00	Supplier must use the exact technical specifications of their offer items and of the technical specifications of their instruments			

Fully autoclavable and UV resistant Adjustable volume With lock mechanism in volume setting One-handed ejection Body material has high tolerance to solvent corrosion and drop impact With hyper blower system Factory calibrated Set Includes: 8 channel 10-100 ul pipette, 8 channel 30-300 ul pipette, pipette stand Certificate from the manufacturer that the supplier is either authorized or exclusive distributor if the brand they are offering to guarantee after-sales support	set	1	90,000.00	90,000.00		
<b>TOTAL ABC</b>			<b>180,000.00</b>			
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>						

Reviewed and Checked By:

*Michelle Anne B. Bunquin*  
Michelle Anne B. Bunquin  
BAC TAG

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

**TERMS AND CONDITIONS:**

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects will be corrected by supplier, a warranty security shall be required from the contract awarded for a minimum period of three (3) months. In the case of EXTENDABLE SUPPLIES, or a minimum of 6 months.
3. Delivery period within 30 calendar days.

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

**REQUIREMENTS**

1. PhilGEPS Registration Number	Shipping (Section 52)	Negotiated Procurement - Small Value Procurement (Section 53.8)	Negotiated Procurement - Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement - Scientific, Specialty or Artistic Work, Exclusive Technology and Media Services (Section 53.8)	Negotiated Procurement - Emergency (Section 53.2)
2. Professional License (if consulting services)					
3. PCRA License (for manufacturers)					
4. Income / Business tax returns (specify for government agencies as item 1)					
5. Omnibus Sworn Statement					
6. SPEC for infrastructure with ABC above 250,000					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:  
Address:

Tel. No. :  
Fax No. :

*Benjamin Reuel G. Marte*  
BENJAMIN REUEL G. MARTE  
BUYER/ END USER

Signature over Printed Name of  
Representative:

\_\_\_\_\_

Email Address:

\_\_\_\_\_

Date:

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