



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**  
**INSTITUTE OF CROP SCIENCE**

**UPLB BAC SECRETARIAT**  
 BY: \_\_\_\_\_ DATE: 11/6/23  
 NOV 10 2023 - 11L 10AM  
**UPLB-RQ- 11-509-23-GOODS**  
**DEADLINE OF SUBMISSION**

**UPLB-RQ-** \_\_\_\_\_  
**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: Oct. 16, 2023  
 Fund Code: N9-383-21 Admin. Cost  
 MOP: Competitive Bidding  
 Contact No: 501-6649; 09286247569; mdcalica@up.edu.ph  
 Contact Person: Maria Agnes D. Calica, ICropS.CAFS

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries. put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through facsimail is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.)
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
  - Others \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Computer Desktop	Branded & Brand New Desktop Computer Processor: 13th Generation Intel Core i7-13700 or Advance Generation Model Memory: 16GBDDR4 or Higher Storage: 512GB M.2 2280 PCI-E SSD + 1 TB or Higher Graphics: Intel UHD 730 Graphics for 13th Generation or Higher Model Audio: Integrated high-definition, 5.1-channel surround sound WLAN: 802.11ac/a/b/g/n wireless LAN and Bluetooth 5.0 or Higher LAN: Gigabit Ethernet Standard I/O Ports Front/Side I/O connectors Card reader: Yes Audio jack(s): 2 USB 3.2 Gen1 Type A port(s): 1 USB 3.2 Gen1 Type C port(s): 1 Rear I/O connectors HDMI port(s) Port 1 HDMI-out 2.0 Port 2 HDMI-out 1.4b LAN port(s): 1 Audio jack(s): 3 USB 2.0 Type A port(s): 4 USB 3.2 Gen1 Type A port(s): 1 Expansion Slot (s) Number of PCIe x16 slot(s): 1 Number of PCIe x1 slot(s): 1 M.2 slot (for SSD): 1 M.2 slot (for WLAN): 1 USB Wired Keyboard & Wired Mouse Monitor: Size: 23.8-inches or Higher Input: VGA + HDMI Max Res.: 1920x1080 @100Hz or Higher Technology: IPS Colors: 16.7 Million or Higher Response Time: 1ms VRB With VGA+HDMI Cable Operating System: Bundled License Windows 11 64-bit Bundled Software: Bundled License Office Home & Student 2021 Warranty: 3 Years Parts & Service All peripherals must be of the same brand.	un	1	80,000.00	80,000.00				
						80,000.00				
Note: For Director's Office							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By

**Jubien A. Coronel**  
 RQC 2023-79  
 10-16-2023



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		<b>10-16-2023</b> BAC (WQ)					Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.			

Please quote at your government price (including VAT) and state that the time within which you can make delivery, it will be appreciated if we can have your quotation in the office as soon as possible and before the deadline stated herein.

\_\_\_\_\_  
**MARIA AGNES D. CALICA**  
 BUYER/END USER

**TERMS AND CONDITIONS:**

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contractor/submitter for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered: most advantageous to the University.
- Any intermissions, ensure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Bidding (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Technical or Artistic Work, Exclusive Technology and Media Services (Section 53.8)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional/contractor CV (consulting services)	/	/	/	/	/
4 PCAS License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as-is-on)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Ombudsman Statement		FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
7 NI CC for Infrastructure with ABC above P500K		/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Signature over Printed Name of Representative: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Tel. No: \_\_\_\_\_  
 Fax No: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Date: \_\_\_\_\_