

## UNIVERSITY OF THE PHILIPPINES LOS BANOS

Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

### Request for Quotation/ Bid Form (Technical Specifications) INSTITUTE OF CROP SCIENCE

NOV 1 0 2023 - TIL

UPLB-RQ- 11-510-23-GOODS -DEADLNE OF SUBMISSION

DEADLINE OF SUBMISSION:

UPLB-RQ-

Suppliers Name:	Date	Oct. 16,2023
	Fund Code:	N9-383-21 Admin. Cost
	MOP:	Competitive Bidding
	Contact No:	501-6649; 09286247569; mdcalica@up.edu.ph
	Contact Person	Maria Agnes D. Calica, ICropS,CAFS

#### Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

#### Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- 5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
- 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- 7. Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)	
1		LUNCH, plated/assisted buffet. ICropS year end meeting. (December 2023)	pax	300	250.00	75,000.00					
		Menu: Rice, mixed vegetable soup, kaldereta beef, mixed vegetable, assorted fruits, bottled water 350ml									
						75,000.00					
Note: For Director's Office							TOTAL QUOTED AMOUNT IN WORDS:				

Reviewed and Checked By:

BAC TWG

Revised 6 June 2018/ JOINT BAC RESOLUTION NO. R-006-18



6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s

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		ling the Appoved Budget for Con irements per Memorandum No. (				l upon submission	of the quotation			
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		es injetimina je u 1915.			ESTIMATED UNIT	ESTIMATED	OFFERED SPECIFICATION			EVALUATION
ITEM	GENERAL NAME OF	REQUIRED SPECIFICATIONS	UNIT OF	QTY	APPROVED	TOTAL APPROVED	Suppliers must state here the detailed	QUOTED UNIT	TOTAL QUOTED	(Leave this space
No.	THE ITEM	REQUIRED SPECIFICATIONS	MEASURE	QII.	BUDGET OF THE CONTRACT	BUDGET OF THE		PRICE	PRICE	blank, For BAC/ Evaluators only)
PER S						CONTRACT	requirements			Evaluators only)
Please	quote at your government p	rice (including VAT) and state that the time	within which	you can	make delivery. It will b herein.	e appreciated if we car	have your quotation in the office as soon as	possible on or before	re the deadline stated	
							MANIA AGNES D. CALICA			
							BUYER/ END-USER		_	
TERMS	AND CONDITIONS:						BOYEN END-OSEK			
-		period of at least (30) calendar days from the	date of subm	ission			\ /			
2 In ord	er to assure that manufacturing		rranty security	shall be			n period of three (3) months, in the case of EXP	ENDABLE SUPPLIES	S, or a minimum of one	
	ery period within1_ caler									
		he lowest quotation wich complies with the te				iton stated herein				
5 UPLB	reserves the right to reject an	y or all offers as may be considered most ac	vantageous to	the Univ	ersity					

Requirements for Suppliers (GPPB Resolution No. 21-2017)



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•			•			olished. Do not l	eave blank entrie	s, put N/A for no
cate the BRAND and MODEL NU nent of specification and compliar of fax/email is acceptable. Winning ding the Appoved Budget for Cor	JMBER for nce issued g bidder sh ntract shall	equipn by the all sub be reje	nent and its acces manufacturer and mit original signed ected.	sories or peripher I sample. RQ before issuar	als. Evidence shall be in the form once of Puchase order (P.O.).	of manufacturer	s un-amended sa	ale literature,
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	10	1000		CONTRACT				Evaluators only
				Fax No.				Evaluators only
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