



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY

UPLB BAC SECRETARIAT
BY: _____ DATE: 11/10/23

NOV 14 2023 - TIL
10AM

UPLB-RQ- 11-527-23-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ- _____

DEADLINE OF
SUBMISSION: _____

Suppliers Name: _____

Date: October 19, 2023
Fund Code: 2139001
MOP: Small Value Procurement
Contact No: 09950585477
Contact Person: Maria Criselle Y. Pasuquin /
mypasuquin@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Supplier must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
		Purpose: Janitorial supplies to be used for IFST facilities, laboratories and offices for 4th Qtr Amended PPMP 2023. Charged to 2139001.								
1	Air freshener	Air Freshener, 8oz/227g	cn	24	250.00	6,000.00				
2	Black bag	Black bag, Size: S	rol	24	85.00	2,040.00				
3	Black bag	Black bag, Size: M	rol	24	95.00	2,280.00				
4	Black bag	Black bag, Size: L	rol	24	105.00	2,520.00				
5	Black bag	Black bag, Size: XL	rol	24	115.00	2,760.00				
6	Black bag	Black bag, Size: XXL	rol	24	120.00	2,880.00				
7	Detergent powder	Detergent powder 1kg	kis	48	150.00	7,200.00				
8	Disinfectant spray	Disinfectant spray, 510ml	pc	25	600.00	15,000.00				
9	Furniture polish	Furniture Polish, 330ml	pc	50	400.00	20,000.00				
10	Glass cleaner	Glass cleaner good quality known brand, 1L	L	12	220.00	2,640.00				
11	Gloves Rubber	Gloves Rubber heavy duty natural latex colored large size: 12 L	pr	12	95.00	1,140.00				
12	Alcohol	Isopropyl Alcohol, 70% solution, antiseptic disinfectant, 1 gallon	pc	10	1,200.00	12,000.00				
13	Alcohol	Isopropyl Alcohol, 70% solution, antiseptic disinfectant, 500ml	pc	14	200.00	2,800.00				
14	Liquid detergent	Liquid detergent antibacterial, gal	gal	15	400.00	6,000.00				
15	Spin mop head rug	Spin mop Head rug refill for tornado lever rotation 16 cm	un	4	500.00	2,000.00				
16	Multi-insect killer	Multi-insect killer, water based, 600ml	cn	18	395.00	7,110.00				
17	Multi-purpose bleach	Multi-purpose bleach, 1gal	gal	24	165.00	3,960.00				
18	Multi-purpose cleaner	Multi-purpose cleaner, with anti-microbial system, 1L	L	6	400.00	2,400.00				
19	Toilet bowl scrub cleaning brush	Plastic Long Handle Bathroom Toilet Bowl Scrub Double Side Cleaning Brush	pc	6	220.00	1,320.00				

20	Rubber mat	Rubber mat, Size: 18 x 28 inch	pc	6	250.00	1,500.00			
21	Sodium hypochlorite	Sodium hypochlorite, Chlorine powder, 1kg	kls	10	150.00	1,500.00			
22	Soft jumbo toilet roll tissue	Soft Jumbo Toilet Roll Tissue, virgin fiber, 2 ply, 200 meters, 2000 sheets, 12 rolls/case	cas	3	1,060.00	3,180.00			
23	Toilet deodorant cake	TOILET DEODORANT CAKE (deodorizer moth proof) 99% paradichlorobenzene 50gms./piece 3 pcs/box Multi-Scent brand	box	25	60.00	1,500.00			
24	Liquid soap	Liquid soap for hands anti-bacterial with moisturizer 500mL	pc	25	110.00	2,750.00			
TOTAL ABC						112,480.00			
							TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:

MR. ANDREW B. LICARDO

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein

MARIA CRISELLE Y. PASUQUIN
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ DV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
7 NFDC for Infrastructure with ABC above Ph500k		/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed

Email Address: _____

Name of Representative: _____

Position: _____

Date: _____