



UNIVERSITY OF THE PHILIPPINES

LOS BANOS
Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OVCRE - BIOTECH

UPLB BAC SECRETARIAT
 BY: _____ DATE: 11/29/23
 DEC 04 2023 - TIL IOAM
 UPLB-RQ- 11-545-23-GOODS
 PR # AT 155266

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: November 14, 2023
 Fund Code: 9151027
 MOP: Small Value Procurement
 Contact No: +639461697849
 Contact Person: Joel Gallardo

Please quote your lowest price on the Item/s listed below, subject to the General Conditions below.

Note:

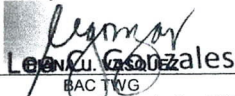
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Catering Services	<p>Catering Services/Food Packs (Individually Packed) to be distribute to the participants of Training on Biotechnology Applications for Safe and Improved Foods to be held at Laguna State Polytechnic University Los Baños Campus, Brgy. Malinta Los Baños Laguna dated 11 December 2023 (Package 1).</p> <p>*AM Snacks = Pancit Canton Guisado, Sliced of Puto and 200ml bottled juice or Softdrinks</p> <p>*Lunch = Rice, Pork Meat, Vegetables, Banana and 200ml Bottled Juice or Softdrinks</p> <p>*PM Snacks = Baked Macaroni, Sliced Cassava Cake and 200ml Bottled Juice or Softdrinks. Good for 147 people. Winning supplier must be able to deliver the said food packs to the LSPU Campus Brgy. Malinta Los Baños Laguna</p>	pax	147	340.00	49,980.00				

2	Catering Services/Food Packs (Individually Packed) to be distribute to the participants of Training on Biotechnology Applications for Safe and Improved Foods to be held at Laguna State Polytechnic University Los Baños Campus, Brgy. Malinta, Los Baños Laguna dated 12 December 2023 (Package 1). *AM Snacks = Pancit Bihon Guisado, Sliced of Cassava cake and 200ml bottled juice or Softdrinks *Lunch = Rice, Pork Meat, Vegetables, Banana and 200ml Bottled Juice or Softdrinks *PM Snacks = Pasta Carbonara, Garlic Bread, and 200ml Bottled Juice or Softdrinks. Good for 147 people. Winning supplier must be able to deliver the said food packs to the LSPU Campus Brgy. Malinta Los Baños Laguna.	pax	147	340.00	49,980.00
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TOTAL ABC :					99,960.00
					TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:


Leon U. Gonzales
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


RODNEY H. PEREZ
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 3 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Signature over Printed
Name of Representative: _____
Position: _____

Fax No. : _____

Email Address: _____

Date: _____

Note to Supplier: *The payment of this purchase will be processed according to LDDAP guidelines/timeline and must have physical office within the area of Los Baños Laguna.*