



UNIVERSITY OF THE PHILIPPINES
 LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
UPLB Housing Office

UPLB BAC SECRETARIAT
 BY: ~~_____~~ DATE: 11/29/23
 DEC 04 2023 - TIL 10AM
UPLB-RQ- 11-546-23-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ- _____

DEADLINE OF SUBMISSION: _____

Suppliers Name: _____

Date: October 12, 2023 4th Qtr PR no. 153509
 Fund Code: 8217400
 MOP: SMALL VALUE PROCUREMENT
 Contact No: 536-4009
 Contact: M.M. BATINO

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION (Leave this space blank. For BAC/ Evaluators only) |
|-----------|--------------------------|---|-----------------|-----|--|---|--|-------------------|--------------------|---|
| 1 | GRASS CUTTER | Branded and Brand New Engine type: Air-cooled, two stroke, single cylinder gasoline, Engine power, 1.45kw/6500-7000r/min. Displacement: 40.2cc carburetor, float type Gasoline/2-cycle, Oil Mixing ratio: 25:1, Idling speed: 2800-3200r/min, Fuel tank cap: 850ml, Pipe diameter: 28mm, Engine N.M.: 3.9 G, Machine weight: 7.5kg, Ext. dimension: 1850*520*400mm carrying type: side-attached, Mixing Ratio: Every 1 Liter of gasoline is 50ml of 2T, 1x Blade, 1x Nylon cutter, 1x Mixing Container, 1x Shoulder and body strap included, With at least 1 year warranty on parts and services, Delivery period: Within 30 Calendar Days upon receipt of NTP. | unit | 2 | 35,000.00 | 70,000.00 | | | | |
| TOTAL ABC | | | | | | 70,000.00 | TOTAL QUOTED AMOUNT IN WORDS: _____ | | | |

Reviewed and Checked By:

ARIEL U. GLORIOSO
 BAC W/G

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

MILO M. BATINO
 BUYER/END-USER

2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

3. Delivery period within 4 calendar days.

4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping | Negotiated | Negotiated | Negotiated Procurement | Negotiated |
|--|----------|------------|------------|------------------------|------------|
| 1 Mayor's/Business Permit | / | / | / | / | / |
| 2 PhilGEPS Registration Number | / | / | / | / | / |
| 3 Professional license/ CV (consulting services) | / | / | / | / | / |
| 4 PCAB License (for Infrastructure) | | / | | / | |
| 5 Income / Business tax returns (except for government | | FOR ABC'S | / | / | FOR ABC'S |
| 6 Omnibus Sworn Statement | | FOR ABC'S | | | FOR ABC'S |
| 7 NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S |

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed _____

Name of Representative: _____

Email Address: _____

Position: _____

Date: _____