

UNIVERSITY OF THE PHILIPPINES  
 LOS BANOS  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-008-00004  
 Request for Quotation/ Bid Form (Technical Specifications)  
 Department of Forest Products and Paper Science (CFPR)

UPLB-RQ-  
 DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: November 30 2023  
 Fund Code: Trust Fund (11M) NS-242-22  
 MOP: CPA - Value Procurement  
 Contact No: 0174305348  
 Contact Person: CHRISNEN PAMPLONA

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Bidders must state how the limited technical specifications of their offer comply with each of the individual parameters of each requirement.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC Evaluators only)</small>
1	Determination of Gas Chromatography-Mass Spectrometry (GC-MS)	Determination of Gas Chromatography-Mass Spectrometry (GC-MS); direct liquid injection, no derivatization, for readily volatile compounds; This basic sample prep (reconstitution and centrifugation/ filtration of sample only), instrument analysis, basic data processing (generation of chromatogram and integration of peaks), tentative identification of compounds based on NIST Library Matching, and report generation.	lot	5	16,875.00	84,375.00				
<b>TOTAL ABC</b>						<b>84,375.00</b>				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:  
[Signature]  
 Mark Anthony Backus  
 BAC TWC

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]  
 Vivian C. Darscan  
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supply.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any restrictions, omissions, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPS Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53 B)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PRC/PS Registration Number	/	/	/	/	/
3 Professional Engineer CV (Consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as tax-exempt)	/	FOR ABC'S ABOVE BAK	/	/	FOR ABC'S ABOVE BAK
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE BAK	/	/	FOR ABC'S ABOVE BAK
7 NFCC for Infrastructure with ABC above P500k	/	/	/	/	FOR ABC'S ABOVE BAK

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Signature over Printed Name of Representative: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Tel. No.: \_\_\_\_\_  
 Fax No.: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Date: \_\_\_\_\_