

UPLB BAC SECRETARIAT

BY: ~~_____~~ DATE: 12/5/23

DEC 11 2023 - 10AM

UPLB-RQ-12-551-23-GOODS
DEADLINE OF SUBMISSION



UNIVERSITY OF THE PHILIPPINES
LOS BAÑOS
Los Baños, IV-A
VAT Reg. TIN: 900-954-006-90064

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY

UPLB-RQ-_____

DEADLINE OF SUBMISSION: _____

Suppliers Name: _____

Date: September 12, 2023
Fund Code: 2139401
MOP: *Small Value Procurement*
Contact No: (043) 505-4932
Contact Person: Nana Cristine Y. Pasquin / mypasquin@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RO before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 63 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY.	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFEROR SPECIFICATION <small>Offeror must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Blender	Branded/brand new Blender Capacity: 1.5L; Number of blades: 4 Stainless steel ; Power consumption: 450 watts; 220 -240Vac . FEATURES Ice crusher: YES, Smoothie function: YES, variable speed: YES . 1 yr.C. Warranty	unit	1	4,000.00	4,000.00				
2	Microwave	Branded/brand new Mechanical Microwave Oven DESIGN Dimensions (W x H x D)45 x 34 x 26cm Weight: 10.5kg Cavity Material: Stainless Steel Colour: Black, White PRODUCT DETAILS Type: Solo Microwave Capacity: 20L Turntable: Yes Door Open Type : Handle Control Panel: Button Turntable Diameter: 19mm Display Type: No Display POWER Power Level: 5 Power Consumption: 700W Power Source: 220 - 240Vac 1 year Warranty	unit	1	5,000.00	5,000.00				

3	Microwave	Branded and brand new Microwave Oven Product Description: 7 Power Level Auto-cook Functions; Defrost Function; Grill Function; Digital Control; Input Power: 1400W; 220-240Vac Color: Stainless Steel; Dimension HxWxD: 28.1 x 48.3 x 40 cm	unit	1	15,000.00	15,000.00				
4	Washing machine	Branded and brand new washing machine Product Description 10.5kg Fully Auto Top Load; Direct Drive; Inverter Motor; 8 Wash Cycle Handwash Cycle Soft Touch Control Panel Direct Drive Inverter Motor Hot Wash Function Hot Spring Rinse Start-Delay Function Child Lock Control Panel Drum Clean Drum Sterilization Antibacterial Stainless Steel Drum Soft Closing Glass Lid Color: Quicksand Gold Low Water Pressure Requirement Input Power : 1500W 220V 2 years Warranty on Drive Motor, 1 Year on parts and service Gross Dimension HxWxD : 104 x 62 x 63 cm Net Dimension HxWxD : 95.5 x 54 x 58.8 cm Gross Weight : 39 kg	unit	1	38,389.50	38,399.50				
5	Water dispenser	Branded and brand new Water dispenser , Bottom load . Height (cm): 104, Length (cm): 31 , Width (cm):32, Gross weight (kg): 16, net weight (kg): 15, Feature: Ice maker Function, Fast compressor cooling , 8-10 mins. Ice making cycle , Wattage 103 , 220 -240Vac Warranty: 5 years warranty on compressor, 5 years on system parts, 1 year on electrical parts, free on labor and services	unit	1	17,335.50	17,335.50				
TOTAL ABC						78,735.00				
						TOTAL QUOTED AMOUNT IN WORDS:				

Reviewed and Checked By:


JOSELUJO C. VILLENA
 BAC TWG

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within _____ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB retains the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (OPPS Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 53)	Negotiated Procurement- Small Value Procurement (Section 53.8)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PIV/GEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessee)	/	FOR ABC ABOVE 500K	/	/	FOR ABC ABOVE 500K
6 Omnibus Sworn Statement	/	FOR ABC ABOVE 500K	/	/	FOR ABC ABOVE 500K
7 NFCC for Infrastructure with ABC above P1500K	/	/	/	/	FOR ABC ABOVE 500K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed Name of Representative: _____

Position: _____


Tel. No.: _____

Fax No.: _____

Email Address: _____

Date: _____

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein



MARIA CRISSELLE Y. PASUQUIN
BUYER/ END-USER