



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**  
**AGRICULTURAL SYSTEMS INSTITUTE, CAFS**

**UPLB BAC SECRETARIAT**  
 BY: \_\_\_\_\_ DATE: 2/7/23  
 DEC 11 2023 - TIL 10AM  
**UPLB-RQ- 12-552-23-GOODS**  
**DEADLINE OF SUBMISSION**

**UPLB-RQ-**

**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: October 25, 2023  
 Fund Code: 8243321  
 MOP: SVP  
 Contact No: 09186924409  
 Contact Person: Marlene Ang

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Desiccator cabinet	Branded and Brand New • Material: (Shelf) PS (polystyrene), (rubber feet) natural rubber • Total Load Capacity: 100 kg • Shelf Board Dimensions (mm) 260 x 270 (approx.) • Opening Width (mm) 260 x 460 (approx.) • Inner Dimensions, Width W x Depth D x Height H (mm) 285x275x485 (approx.) • Load Capacity of Shelf Board (kg) 2kg minimum • Outer Dimensions, W x D x H (mm) 300x345x525 (approx.) • Total weight: approximately 5 kg • Included Accessories: Shelf plate x 3, silica gel dish x 1 Material (Main Unit) Transparent PMMA (acrylic) • Warranty: 1 year on parts and services • Delivery: 30 CD upon receipt of notice to proceed	un	1	70,000.00	70,000.00				
2	Multi element standard solution	Branded and brand new; Multi element standard solution for ICP-OES • Volume: 125 mL • Concentration: 100 ppm • Matrix: 5% Nitric Acid • Origin: USA • Elements included: As, B, Ca, Cd, Cr, Co, Cu, Fe, K, Li, Mg, Mn, Mo, Ni, Pb, Sb, Se, Si, S, Ti, Zn	set	1	140,000.00	140,000.00				


3	pH meter	Branded and brand new; Measurement Modes: pH, mV, relative mV or ORP with temperature; Type: bench top with replaceable glass body electrode; Calibration: pH with calibration editing option, relative mV, ORP and temperature; Range (pH): -2 to 20; Resolution (pH): 0.001, 0.01, 0.1; Power Supply AC220V, 50/60Hz; Accuracy (pH): ±0.003; Warranty: at least 1 year on parts and services	un	1	70,000.00	70,000.00				
4	Plunger for graduated cylinder	used for Soil texture analysis; approx.wt.500g; stainless material; length: approx 24 inches	pc	2	2,000.00	4,000.00				
5	Soil dispersion mixer	Branded and brand new heavy die-cast aluminum housing; includes a stainless-steel dispersion cup with four sets of internal baffles, stainless-steel paddle; dimension: approx. 20" x 6.5" x 7" speed: at least 10,000RPM (no load); power: 115V/60Hz or 220-230V/50-60Hz • Volume adjustment lock to prevent accidental changes Warranty: atleast 1 year on parts and services	un	2	50,000.00	100,000.00				
6	Variable Volume Pipettor Set	<ul style="list-style-type: none"> <li>• Branded &amp; Brand New</li> <li>• Fully autoclavable and UV resistant</li> <li>• Universal tip compatibility</li> <li>• Thermal isolation of aspirating components to ensure precision and accuracy</li> <li>• Volume adjustment by wheel for easy one-handed adjustment and lock to prevent accidental changes</li> <li>• Clarity of volume, as indicator faces user, not needing to turn pipette around</li> </ul> <p>a.) 20 to 200 µL Volume range: 20 to 200 µl at 0.2 µl increments b.) 100 to 1,000 µL Volume range: 100 to 1,000 µl at 1 µl increments c.) 500- 5,000 µL ;Volume range: 500-5,000 µL at 100 µl increments</p>	set	1	69,000.00	69,000.00				

d.) 1,000 - 10,000 µL  
 ;Volume range:1,000 -  
 10,000 µL at 100 µl  
 increments  
**INCLUSIONS:** Pipette  
 carousel/ stand, 1 pack  
 pipette tips per pipettor  
 Calibration certificate  
 Warranty: atleast 1 year on  
 parts and services


TOTAL ABC **453,000.00**

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

  
 MICHELLE ANNE B. BUNQUIN  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
 MARLENE ANG  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Signature over Printed \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_